

ADVERTISEMENT NOTICE

**COMBINED RECRUITMENT FOR 223 ADVANCE BASE ORDNANCE DEPOT,
17 FIELD AMMUNITION DEPOT & 23 FIELD AMMUNITION DEPOT**

1. Application is invited for Combined Recruitment for 223 Advance Base Ordnance Depot, 17 Field Ammunition Depot & 23 Field Ammunition Depot from eligible candidates to reach Commandant, 23 Field Ammunition Depot, PIN-909723, C/o 56 APO by Ordinary/Registered/Speed post within 21 days from the date of publication (excluding the date of publication) of this advertisement in Employment News (for example, 1-7 Jan 2019, 02 Jan 2019 will be counted as a first day) as per the format attached as **Appendix 'A'**. The scale of pay number of vacancies, educational qualification and other requirements are as under:-

Designation of Post	7th Commission Pay Scale of Pay & New Basic Pay.	Qualification	Unit wise vacs on various category
Tradesmen Mate (Erstwhile Mazdoor)	Pay Scale Rs 18000/- Rs 56900/- Level -01	10 th class or equivalent from the recognized University/Board.	Tentative vacancies on various categories of UR/SC/ST/OBC (PH/MSP/ESM) are appended below. @
MTS (Erstwhile Safaiwala)		10 th class or equivalent from recognized University/Board. Desirable :- Conversant with the duties of the trade with one year experience in the trade.	
Firemen (Male candidates only)	Pay Scale Rs 19900/- Rs 63200/- Level -02	10 th class or equivalent from the recognized University/Board.	
Junior Office Assistant (Erstwhile LDC)		12 th class or equivalent from the recognized University/Board.	

Note 1 : @ Details of tentative vacancies on various categories of UR/SC/ST/OBC (PH/MSP/ESM) are as under. One candidate can apply for only one post as the exam will be conducted on same day:-

Trade	Total	Unit	Vacs	Categories					Earmarked for ESM/PH/MSP cat out of total vacancies		
				UR	SC	ST	OBC	EWS	ESM	PH	MSP
Tradesmen Mate (Erstwhile Mazdoor)	62	223 ABOD	30	12	09	-	06	03	03	02xOH 02xHH	02
		23 FAD	32	19	-	-	10	03	03	03xOH 03xHH	02
Firemen (Male candida-	35	223 ABOD	13	06	05	-	01	01	01	-	01
		23 FAD	22	09	05	-	06	02	02	01xHH	01

tes only)											
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Trade	Total	Unit	Vacs	Categories					Earmarked for ESM/PH/MSP cat out of total vacancies		
				UR	SC	ST	OBC	EWS	ESM	PH	MSP
Junior Office Assistant (Erstwhile LDC)	09	223 ABOD	07	03	-	-	03	01	01	-	-
		23 FAD	01	-	-	-	-	01	-	-	-
		17 FAD	01						01x OBC		
MTS (Erstwhile Safaiwala)	02	23 FAD	02	02	-	-	-	-	-	01xVH	-

2. **Calculation of Age.** Age calculation will be as on last date prescribed for receipt of application in open advertisement which will be considered as 21 days from the date of publication (excluding the date of publication) of advertisement in Employment News (for example, 1-7 Jan 2019, 02 Jan 2019 will be counted as a first day). In case candidates belonging to Assam, Meghalya, Arunachal Pradesh, Mizoram, Sikkim, Nagaland, Tripura, Laddakh UT, Lahaul and Spiti District of Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Island & Lakshadweep, time limit will be 28 days from the date of determining the age limit for all, shall be the closing date for receipt of applications ie. 28 days from the last date of publication.

3. Detailed Eligibility Criteria and application form is available at www.indianarmy.nic.in and www.ncs.gov.in Any future amendment/corrigendum in advertisement will be published in www.indianarmy.nic.in and www.ncs.gov.in.

4. Application **NOT** conforming to the format given in website will **NOT** be accepted.

Note 2. The Physically Handicapped (PH), Ex-Servicemen (ESM) and Meritorious Sports Persons (MSP) selected for appointment will be in respective categories i.e UR, SC, ST & OBC to which they belong and will be appointed against vacancies reserve for them i.e PH, ESM & MSP.

Note 3. Candidates are required to mention their choice of unit ie. 223 ABOD, 23 FAD & 17 FAD It is clarified that, separate list for selected candidates will be prepared by Board of Officer for each unit based on the merit and number of vacancies released. The selection of a candidate for a vacancies released to a particular unit will be decided by Board of Officer based on merit and number of vacancy available in a unit. However, common reserve list will be prepared for all the units.

Note 4. Screening of application on the basis of percentage of marks obtained in the exam of essential qualification for the post will be carried out to reduce number of candidates to a reasonable limit in the following ratios:-

- (a) Tradesmen Mate & Firemen - 1 : 75
 (b) Junior Office Assistant (Erstwhile LDC) & MTS (Erstwhile Safaiwala) - 1 : 50

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5. Applicants are required to forward a mandatory undertaking placed at **Appendix 'B'** for this combined recruitment certifying willingness to serve in 223 ABOD, 17 FAD & 23 FAD or anywhere in India. The above posts are subject to all India service liability including field service.

MANDATORY REQUIREMENT

6. Age limit and its relaxation for Tradesmen Mate, Firemen, Junior Office Assistant (Erstwhile LDC) :-

Ser No	Category	Age Limit	Remarks
(a)	UR	18 Yrs to 25 Yrs	
(b)	OBC	03 Yrs relaxation in upper age limit	
(c)	SC/ST	05 Yrs relaxation in upper age limit	
<u>PH</u>			
(d)	UR	10 yrs relaxation in upper age limit	PH person should be in possession of medical certificate issued by CMO/Civil Surgeon of Govt Hospital certifying the disability. (A certificate of Physical fitness from a Registered Medical practitioner be submitted alongwith the application).
(e)	OBC	13 yrs relaxation in upper age limit	
(f)	SC/ST	15 yrs relaxation in upper age limit	
<u>MSP</u>			
(g)	UR	05 yrs relaxation in upper age limit	(i) Persons who have represented a state in National/International competition (ii) university tournaments conducted by inter-University Sports Boards. (iii) State school team in National Sport/Game conducted by AISGF. (iv) Persons awarded national awards in Physical Efficiency under National Physical Efficiency Drive. The list of meritorious games/sports are attached as per Appendix 'C' . The sports certificate should be as per Performa attached as per Appendix 'D' (Form-1, Form -2, Form-3, Form-4 or Form-5).
(h)	OBC	08 yrs relaxation in upper age limit	
(j)	SC/ST	10 yrs relaxation in upper age limit	
<u>EWS</u>			
(k)	EWS	18 Yrs to 25 Yrs	EWS should be in possession of Income & Asset cert duly issued by one of the auth as mentioned

			in subsequent para.
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Ser No	Category	Age Limit	Remarks
ESM			
(I)	ESM	Relaxations equal to Service rendered in the Army/Navy/Air Force plus three years	Services rendered be deducted from the actual age of the indl and if the resultant age does not exceed maximum age prescribed for the post by more than three years individual deemed to meet conditions regarding age limit.

7. Persons belonging to EWS should be in possession of an Income & asset certificate issued by any one of the following authorities in the prescribed format as given in Performa 'E' attached.

(a) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Sub Divisional Magistrate/Taluka Magistrate/Executive magistrate/Extra Assistant Commissioner.

(b) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(c) Revenue officer not below the rank of Tehsildar.

(d) Sub Divisional Officer of the area where the candidate and /or his family normally resides.

Note -4. J & K Migrants. Age relaxation (upper age limit) up to five years is applicable for candidates who have ordinarily been domiciled in the UT of Jammu & Kashmir & Ladhak during the period from 01 Jan 1980 to 31 Dec 1989 subject to extension having been received from IHQ of MoD (Army) beyond 31 Dec 2015. Xerox copy of certificate to this effect issued either by concerned Dist- Magistrate or by Relief Commissioner to be attached with application form and original certificate to be produced at the time of Physical/Skill/Written test.

8. **Physical Standard requirements to be checked at 23 FAD (Qualifying).**

Last date for receipt of application is 21 days from the date of publication (excluding the date of publication) of the advertisement in the employment news. Since employment news is published for a week (for example, 1-7 Jan 2019, 02 Jan 2019 will be counted as a first day as per para 25 of SOP issued by IHQ of MoD (Army) OS-8C vide their letter No A/23801/32/Policy/OS-8C(i) dt 03 Jul 2015).

S.No	Category	Physical Standards Required
(a)	Fireman (Male candidates only)	(i) Height without shoes – 165 cms. A concession of 2.5 cm height shall be allowed for members of scheduled tribes. (ii) Chest : (Unexpanded-81.5 cms) & (Expanded -85 cms) (iii) Weight – 50 Kgs minimum

9. **Conduct of Physical Endurance / Skill Test.**

(a) The following Physical Endurance (**Qualifying**) will be conducted at 23 FAD for candidates as per their categories :-

S.No	Category	Physical Standards Required/Tests.
(i)	Fireman (Male candidates only)	<p>Candidates are required to be physically fit to perform the strenuous duties of Fireman and should pass the following tests:-</p> <p>Height - 165 cms (2 cms relaxation for ST) Weight - 50 kg (Minimum) Chest - 81.5 cms/85 cms (with expanse)</p> <p>(aa) <u>Running</u> - 1.6 KM</p> <p>Qualifying time – upto 6 Minutes Fail – Beyond 6 Minutes</p> <p>(ab) Clearing 2.7 meters wide ditch and landing on both feet.</p> <p>(ac) Carrying a man (Fireman lift) of 63.5 kgs to distance of 183 Meters within 96 seconds.</p> <p>(ad) Climbing 03 meters vertical rope using hands and feet.</p>
(ii)	Tradesman (Mate)	<p>Physical Endurance Test (<u>Qualifying</u>) for the post of Tradesman (Mate). Candidates are required to pass following which will be conducted by the Board of Officers:-</p> <p>(aa) <u>Running</u> - 1.5 Km only (for male candidates)</p> <p>Qualifying time – upto 6 Minutes Fail – Beyond 6 Minutes</p> <p>(ab) Carrying a weight 50 kgs to distance of 200 Meters within 100 seconds.</p> <p><u>Note : For Female Candidates</u> :- Timing of Physical Endurance Test for female candidates will be as deemed fit by the BOO conducting recruitment.</p>
(iii)	MTS (Erstwhile Safaiwala)	NA

S.No	Category	Physical Standards Required/Tests.
(iv)	Junior Office Assistant (Erstwhile LDC)	<p>(a) Written Test (Qualifying for the post of Junior Office Assistant (Erstwhile LDC). Candidate are required to pass the test.</p> <p>(b) Typing test (Qualifying) will be conducted on computer as under:-</p> <p>(aa) English Typing @ 35 w.p.m.</p> <p>(ab) Hindi Typing @ 30 w.p.m.</p> <p>(ac) Time Allowed – 10 Minutes. (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH / 9000 KDPH on an average of 5 key depressions for each word) (The condition of passing typing test prior to Recruitment in Junior Office Assistant (Erstwhile LDC) post need not to be insisted upon the following cases:-</p> <p>(ad) Appt of meritorious sportsmen. (ae) Appt of PH persons.</p>

(b) **Physical Endurance Test for Persons with Disabilities.**

(i) **Hearing Handicapped Candidates.** Hearing Handicapped (HH) candidate will be tested for physical tests subject to having explained the method and evaluation system using sign language etc.

(ii) **Orthopedically Handicapped Candidates.** No physical tests are reqd for Orthopedically Handicapped (OH) candidates. Merit will be prepared based on the performance of the candidate in written test.

(iii) **Visual Handicapped Candidates.** No physical tests are required for VH candidates. Merit will be prepared based on the performance of the candidate in written test.

(c) **Endurance Test for Ex-Servicemen.** These will be decided by Board of Officers based on a common yardstick.

(d) **Endurance Test for Meritorious Sports Persons.** Physical Tests will be applicable for these persons as applicable for SC/ST/OBC/UR candidates.

10. **Written Test.**

(a) **Fireman, Tradesman (Mate) & MTS (Erstwhile Safaiwala)**
(Categories) : Combined written test for various posts will be held at 23 FAD on the basis of Metric standard and the question papers of written test (objective type) will be bilingual i.e. English and Hindi as under:-

Subject	No of questions	Maximum marks	Duration	Remarks
General Intelligence & reasoning	25	25	2 Hours	The standard of questions will be as per matriculation std basis.
Numerical Aptitude	25	25		
General English	50	50		
General Awareness	50	50		

(b) **Junior Office Assistant (Erstwhile LDC)**. Written test for Junior Office Assistant (Erstwhile LDC) category will be held at 23 FAD and the question papers (12th standard) of written test (objective type) will be bilingual i.e. English & Hindi as under:-

Subject	No of questions	Maximum marks	Duration	Remarks
General Intelligence & reasoning	25	25	2 Hours (20 Minutes extra for visually handicapped candidates)	The std of questions will be as per 12th standard basis.
Numerical Aptitude	25	25		
General English	50	50		
General Awareness	50	50		

11. Canvassing in any form shall disqualify the candidates. No inquiry or correspondence will be entertained.

12. Dates for physical endurance tests/written test for all categories will be intimated in the **CALL LETTERS by Commandant, 23 FAD** only to individuals whose applications received through Ordinary post/ Registered post/ Speed post and are found correct in all respects after scrutiny by **Commandant, 23 FAD**.

13. The application should be addressed to **Commandant, 23 FAD, PIN-909723, C/o 56 APO** recd through Ordinary post/ Registered post/ Speed post. No application will be accepted by hand. Board will not be responsible for loss of any application in transit and for postal delay. No TA/DA will be paid for any test. The candidates themselves will make arrangement for boarding and lodging. No

application will be entertained after the due date. While forwarding the application, the envelope should be clearly marked, "**APPLICATION FOR THE POST OF Tradesman (Mate)/Junior Office Assistant (Erstwhile LDC)/Fireman (EX-SERVICEMEN/ GEN/ EWS/PH/ MSP/ SC/ ST/OBC)**" (Delete whichever is not applicable). (Quoting of Postal Index Number (PIN) & Category are mandatory).

14. Candidates are advised to attach self attested copies of **following documents** as applicable alongwith (**Size 12 x 18 cm**) one x self addressed registered envelope with Rs 25/- postage stamps. Please **DO NOT FORWARD ORIGINAL CERTIFICATES** with the application.

- (a) Birth Certificate.
- (b) Medical certificate from a registered medical practitioner for physical fitness.
- (c) Caste Certificate as per **Appendix 'H'**.
- (d) Education Certificates alongwith the marks sheets (Matriculation onwards).
- (e) Photocopy of Discharge certificate for Ex-Servicemen.
- (f) Disability certificate for physically Handicapped issued by CMO/civil Surgeon of Govt Hospital as per **Appendix 'F'**.
- (g) Domicile Certificate (for residents of Jammu UT, Kashmir UT & Laddakh UT availing age relaxation, as applicable).
- (h) Certificate of the competition for Meritorious Sports Persons where applicable.
- (j) Two additional passport size photographs.
- (k) Certificate/under taking for employment in any unit as per **Appendix 'B'**.
- (l) In case of Sports person, please attach 'Sports Certificate' as per **Appendix 'D'**.
- (m) In case of OBC, please attach 'Non Creamy Layer' certificate as per **Appendix 'G'**. If verification reveals incorrect claim the candidates will be terminated forthwith without assigning any further reasons.
- (n) Income & asset certificate to be produced by economically weaker section as per **Appendix 'E'**.

Note 5 :- Central Govt civilian employees must furnish 'No Objection Certificate' from their employer/office with application else their candidature will be cancelled.

15. The candidate should be in possession of all original documents/certificates as given /applicable in Para 13 above.
16. Incomplete/ineligible application like without affixing photographs, mismatching photographs, applicants found overage/underage on last date of receipt of application as indicated above will be deemed invalid and rejected without intimation to the candidate. Only eligible candidates will be called for the first examination.
17. In case of large number of applications for one category of post, screening of applications on the basis of percentage of marks obtained in the exam of essential qualification for the post will be carried out to reduce the number of candidates to a reasonable limit. The candidates who fail to qualify in the physical test (wherever applicable) shall not be permitted to undergo written test. Short listing of candidates for interview shall be carried out based on the performance in written exam and physical test/skill test (wherever applicable).
18. There will be simultaneous conduct of test for all categories & one applicant must apply for only one category. The reasonability of deciding the category, for which the candidate would like to appear will be the choice of the applicant himself. No separate exam will be conducted for candidates applying for more than one category. Rejection of application from one candidate from more than one category will be at discretion of Board of Officers.
19. Unit will not be responsible to pay any compensation in case of injury/death of a candidate during and after physical tests and also reserve the right to reschedule the date of Physical /Skill test/Written test due to strike/bandh/curfew/bad weather/any other administrative reasons.
20. It is made clear that merely fulfilling the basic essential qualification requirements does not automatically entitle a person to be called for tests. The selection will be made strictly on the merit basis. The decision of appointing authority regarding selection/rejection will be final. It is also made clear that the number of posts/vacancies are tentative and recruitment process can be cancelled/suspended/terminated by the Commandant at any stage due to administrative reasons.
21. SC/ST/OBC/PH candidates have a right to compete with general candidates against general vacancies. In such cases no concession or relaxation will be provided to the SC/ST/OBC/PH candidates.
22. No extra weightage is to be given for additional/extra/higher qualification.
23. **Place of Work**. Individual should be willing to serve in 223 ABOD, 17 FAD & 23 FAD if selected including all India/field service liability.
24. Vacancies may increase or decrease, if additional vacancies are released or reduced by Competent authority.

25. **Rejection.** The following act's/omission would render a candidate/applications disqualified:-
- (a) Furnishing of false, inaccurate or tempered information.
 - (b) Obtaining support for his candidature through unfair means.
 - (c) Impersonation by any person.
 - (d) Submitting fabricated documents.
 - (e) Making statements, which are incorrect or false or suppressing material information.
 - (f) Resorting to any other irregular or improper means in connection with his/her candidature for the selection.
 - (g) Improper filling of applications.
 - (h) Any other reason as observed by the Board of Officers.
 - (j) If mandatory undertaking is not found attached with the application showing willingness to serve in 223 ABOD, 17 FAD & 23 FAD. Format of the willingness certificate is attached as per **Appendix 'B'**.
26. Selected candidates will be given an appointment letter by the AOC Records for Fireman & Junior Office Assistant (Erstwhile LDC). Appointment letter by Commandant of their respective unit for Tradesman (Mate) & MTS (Erstwhile Safaiwala) subject to receipt of verification of character and antecedents from concerned District Magistrates, Supdt of Police and medical fitness certificate from medical authorities.
27. Post is permanent, subject to completion of two years probation period successfully by the individual.
28. Central employees appointed in Govt Services on or after 01 Jan 2014 will be governed by new defined contribution pension scheme.
29. Any dispute with regard to recruitment will be subject to jurisdiction of Jalandhar court only.
30. Registration of application by no means is a guarantee of employment.
31. **WARNING.** All candidates are guarded against contact with self appointed agents/touts indulging in any kind of malicious propaganda undermining the transparency and fairness of entire recruitment process.
32. Unambiguously, it is stated that Merit as per spelt out tests and possession of Bonafide documents shall be the sole criteria for selection process.
33. The candidate will be consider unworthy who more than one wife/husband.
34. The candidature will be cancelled if candidate does not report to his depot within given timeframe.
35. Impostors will be handed over to police custody.
36. Candidates will not be permitted to appear in the exam if they will not bring their call letter along.

37. Women candidates will not be given any exemption in exam.

38. Candidate will be responsible for their meal and accommodation arrangement as recruitment / exam may take two to five days time. No travelling / allowances will be provided this is not responsible these arrangements.

Unit : 23 FAD

Dated: 18 Nov 2019

Sd/-x-x-x-x-x
(P K Chauhan)
Col
Commandant

To

The Commandant
23 Field Ammunition Depot
PIN-909723
C/O 56 APO

APPLICATION FOR THE RECRUITMENT OF TRADESMEN MATE (ERSTWHILE MAZDOOR)/FIREMEN/JUNIOR OFFICE ASSISTANT (ERSTWHILE LOWER DIVISION CLERK)

Recruitment Notice No _____

1. Post applied for : _____
2. Name of Candidate (in block letters) : _____
3. Father's Name : _____
4. Date of Birth :

Affix recent
passport size
photograph duly
self attested

DD	MM	YYYY	

5. Age as on last date prescribed for receipt of application.
Years.....Months.....Days.....

6. **Address for correspondence :-**

House No/Street/Village _____
Post Office _____ Distt _____
State _____ PIN Code _____

7. **Permanent address:-**

House No/Street/Village _____
Post Office _____ Distt _____
State _____ PIN Code _____

8. **Educational Qualification:**

S.No	Qualification	Name of School	Name of Board	Total Marks Obtained	Percentage of Marks obtained (upto two decimal, example 50.60)

Note : Attach Mark Sheet of all education qualification.

9. **Category for which applied:-**

(a)

UR	SC	OBC	EWS

(b)

PH	ESM	Meritorious Sports Person

(c) **Choice of unit :-**

- (i) 1st choice _____
- (ii) 2nd choice _____
- (iii) 3rd choice _____

10. If applied for the post as Ex-servicemen:-

- (a) Date of enrolment (In Army/Navy/Air Force) : _____
 (b) Date of Retirement _____
 (c) Total Service : _____ Years _____ Months _____ Days.
 (Attach copy of discharge certificate)

11. If applied for the post of firemen in PH (Hearing Handicapped) category :-

- (a) Type of disability (OH/HH/VH/AI/MD) _____
 (b) Percentage of disability _____

12. Whether registered with any Employment Exchange : Yes/No
 If yes, mention Registration Number and name of employment exchange.

13. Whether employed in Central Govt Services? Yes/No _____
 If yes, mention service details as under :-

Name of employer	Office Details	Name of the post	Date of appointment

DECLARATION

13. I hereby certify that above particulars mentioned in the application are true and correct to the best of my knowledge and belief, I understand that in the event of my information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the advertisement, my candidature/appointment is liable to be cancelled/terminated. I am willing to serve anywhere. I agree that department has the right to transfer me to anywhere in India.

Dated : _____ (Signature of candidate)

Place : _____

FOR OFFICE RECORDS ONLY

1. Application received on : _____

2. Application accepted/rejected : _____

3. Reason for rejection: Underage/Overage/Documents incomplete/Photo or documents not attested/any other reason to be specified :-

4. Index No _____ Date of Test/Interview _____

CALLING LETTER

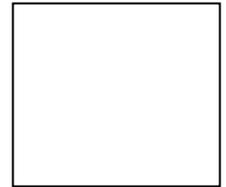
(MANDATORY: TO BE ATTACHED ON SEPARATE SHEET)

Application No _____

Index No

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(To be left



C No /

2019

TEST FOR THE POST OF _____

1. Refer to your application submitted in response to the post of _____
2. Please report for a test on _____ at _____.
3. All certificates (mentioned in advertisement) will be brought in original along with 4 x passport size photographs. No boarding / lodging will be provided. Candidate must come prepared for a stay up to 03 days.
4. The candidate failing to report on the fixed date / time will not be allowed to take test.
5. Production of this letter is mandatory for entry alongwith Govt issued photo ID proof in original on all days of test.(Voter Card / Driving Licence / AADHAR Card / PAN Card).

ACKNOWLEDGEMENT CARD

(Fill column 1,2,3,4 & 8)

1. Name :
2. Date of Birth :
3. Father's/Husband Name :
4. Address for Correspondence :
House No/Street/Village _____
Post Officer _____
Tehsil _____
District _____
State _____ PIN _____

Affix recent
passport Size
photograph duly
self attested

5. Application accepted/rejected and date of test if accepted :
6. Reason for rejection:
7. Date and time of reporting for test

Venue of test: 23 Field Ammunition Depot, PIN – 909723, C/O 56 APO.

Note : (a) Please bring all original document/certificates along with this Acknowledgement at the time of physical Test.

(b) Signature of the candidate should not differ as put in the Application from during the physical test.

8. Category: UR/EWS/SC/ST/OBC/PH/ESM/Sports person.

Signature of candidate

Signature of Controlling Officer

davp 10202/11/0024/1920

