

CONTROLLERATE OF QUALITY ASSURANCE (AMMUNITION),

KIRKEE : PUNE- 411 003

(MINISTRY OF DEFENCE (DGQA))

**DIRECT RECRUITMENT OF MULTI TASKING STAFF (OFFICE), MULTI
TASKING STAFF (SECURITY) AND MULTI TASKING STAFF (SANITARY)**

1. Applications are invited from Citizen of India to fill the following vacancies at Controllerate of Quality Assurance (Ammunition), Kirkee, Pune 411 003. The Qualitative Requirements and other details of the posts are as given below:-

Details of posts

Sl. No.	Name of the post	No. of vacancies	Reservation Point				Pay scale
			UR	SC	ST	OBC	
(i)	Multi Tasking Staff (Office)	06	02	02	--	02	Rs.5200-20200 + Grade Pay Rs.1800/-
(ii)	Multi Tasking Staff (Security)	03	01	01	--	01	
(iii)	Multi Tasking Staff (Sanitary)	04	02	--	--	02	

2. Eligibility Conditions

(a) **Educational Qualifications Required :**

Matriculation (10th class pass) from a recognised Board.

(b) **Age** : 18-25 years as on closing date of application. Relaxable by 05 years for SC Candidate, 03 Years for OBC Candidate and 10 years for PH candidate (Relaxable for departmental candidate's upto the age of 40 year for candidates belongs to UR, 45 Years for candidates belongs to SC and 43 Years for candidates belongs to OBC accordance with instructions or orders issued by the Central Government). Upper age relaxation for Ex-Serviceman is as per existing rules.

3. The above posts are subject to All India transfer and Field service liability.

4. The candidates fulfilling the above qualitative requirements may apply to **The Controller, Controllerate of Quality Assurance (Ammunition), Kirkee, Pune-411003** in the **prescribed format** attached as **Appendix 'A'** and Admit Card as **Appendix 'B'**. The closing date of application is **21 days from publication** of the advertisement. The applications received after the stipulated date will not be considered under any circumstances.

5. The Selection of the candidates will be based on Written Examination and other formalities as per Govt. Orders. As per the latest guidelines, **no Interview will be held.**

6. The new entrants to the Central Government Service are governed under new restructured defined contribution Pension system replacing the existing system of defined Benefit Pension Scheme.

7. The following documents are required to be forwarded alongwith the application:-

- (a) A recent passport size photograph should be affixed at the marked place in the application form and one additional copy of photograph should be duly affixed on the admit card with candidates signature on both the photographs. The application will **not be considered** without photographs.
- (b) Candidate should submit their applications alongwith Self attested single copy of each certificates (i) Age Proof (ii) Educational & Professional Qualification supported by appropriate mark sheets (iii) Caste certificate (iv) Experience certificate, failing which **application will be rejected.**
- (c) Application should include Name, present and permanent address with pin code, correct current Mobile/Telephone number.
- (d) The candidates who belongs to OBC should also forwarded the latest Non-Creamy Layer Certificate duly self attested.

8. This Office will not be responsible for non-receipt/untimely receipt of applications/documents/admit cards due to any postal delay.

9. **Candidate can apply for only one post i.e. either MTS(Sanitary) or MTS(Office) or MTS(Security) and should clearly mention the same in application form. If no clear choice is mentioned the application form will be rejected.**



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FORMAT

To

**The Controller
Controllerate of Quality Assurance(Ammunition)
Kirkee, PUNE-411 003.**

APPLICATION FOR THE POST OF _____ MTS (_____)

ADVERTISEMENT NO. _____ DATE _____

1. Full Name of the Applicant: _____
(in block letters)

2. Date of Birth: _____ (in Christian era)

3. Age _____ (as on closing date of application)

4. Father's Name: _____
(in block letters)

5. Present Address : _____

6. Permanent Address: _____

7. Nationality : _____

8. Whether belongs to **SC/ST/OBC** : _____
(if yes, attach latest Caste Certificate and Non-Creamy Layer Certificate)

9. Educational Qualifications (Starting from Matriculation or equivalent)

Examination Passed	Year of passing	Board/University	Grade/Class	Percentage of marks

10. Experience

Name and Address of the recognized Organisation	Period		Nature of Duty
	From	To	

11. Mobile No. _____ Telephone No. _____

I, solemnly declare that the statement made by me in this form are correct to the best of my knowledge and belief. In the event of any information being found false or incorrect my candidature will stand cancelled and my claim for the recruitment will stand forfeited.

Place:

Date:

(Signature of the Applicant)

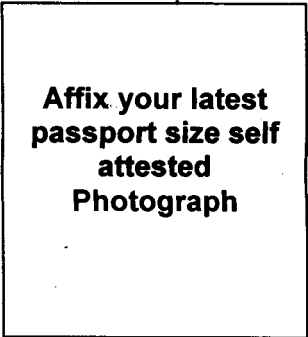
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FORMAT

ADMIT CARD FOR RECRUITMENT TO THE POST OF MTS (_____)

(TO BE FILLED IN CAPITAL/BOLD LETTERS ONLY ON A-4 SIZE PAPER)

1. Advertisement No. and date of publication in the
Employment News _____
2. Name of the Applicant
(in full) :
3. Father's Name :
4. Complete postal address
for correspondence :
5. Signature of the Applicant :



CQA(A) Seal

Officers Signature

Valid till _____

day 10203/11 / 0042 / 1617