

EMPLOYMENT NOTICE

RECRUITMENT AGAINST GROUP 'C' POSTS TRADESMAN MATE AT 528 ASC BN, PIN 905528, C/O 56 APO

1. Applications are invited from eligible Indian nationals for the post of "Tradesman Mate" to reach this office (528 ASC Bn, PIN 905528, C/o 56 APO) by registered post within twenty eight (28) days in respect of candidates belonging to Andaman and Nicobar Island and Lakshadweep and twenty one (21) days for candidates belonging to other states from the date of publication of this advertisement. The first date of the week for which Employment News is published will be taken as date of publication and will be taken into account of calculation of 21/28 days respectively. Details of vacancy is as under :-

Name of Post	Total No of Posts/ Vacancies	Educational Qualification	Pay Band / Grade Pay	Reservations		
				Category	No of Posts	Limit in years
Revised Designation - Tradesman Mate (Old designation - Labourer/Mazdoor)	01	Matriculation (or) Equivalent	Rs 5200-20200 plus Grade Pay Rs 1800/- as per 6 th CPC	Unreserved	01	18 to 28

2. **Age Limit :-**

(a) **For ESM** – Service rendered in Army/Air Force / Navy shall be allowed to be deducted from actual age of the individual and if the resultant age does not exceed maximum age prescribed for the post by more than three years, he shall be deemed to satisfy the condition regarding age limit **(The benefit of relaxation of upper age limit by the length of military service plus three years available for ex-serviceman is extended for appointment against unreserved vacancies also).**

(b) Relaxation of five years of age over and above the age relaxation stated above, is **admissible to those candidates who have domiciled in J&K State between first January 1980 to 31st December 1989 and have to attach a certificate with the application to the effect that he had ordinarily been domiciled in the state of Jammu and Kashmir during the period from the 1st Day of January, 1980 to the 31st day of December 1989 either by the concerned District Magistrate within whose jurisdiction he had ordinarily resided or by any other authority designated on this behalf by the Govt. of Jammu and Kashmir.**

(c) **Meritorious Sports Person.** The age limit for meritorious sports person is 18 to 30 years for General category.

3. **Calculation of Age.** The age limit specified above will reckon on the closing date of receipt of application.

4. SC/ST/OBC candidates who apply against un-reserved category will not be given age and other concessions meant for SC/ST/OBC.

5. Eligible candidate should submit their **Application as per Annexure I and Admit Card as per Annexure II, in duplicate**, in the format (attached) alongwith following documents and certificates duly attested. :-

(a) One 12cm x 18 cm self addressed envelope affixed with Rupees Twenty Five (Rs 25/-) Postage Stamp.

(b) Date of Birth Certificate.

(c) Educational Qualification Certificate.

(d) Army Discharge Certificate (for Ex-Serviceman only)

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- (e) Documents in support of age relaxation, where applicable as per Para 2 (a), (b) & (c) above.
- (f) Caste Certificate where applicable.
- (g) Certificate of Meritorious Sports persons.
- (h) Domicile certificate.
- (j) 4 x Passport size photographs duly attested.

Note : DON'T FORWARD ORIGINAL CERTIFICATES WITH THE APPLICATION

6. **ELIGIBILITY CRITERIA FOR TRADESMAN MATE** - Candidates must have passed matriculation or Equivalent. Physical standard for Tradesman Mate category are as under :-

- (a) Height without shoe 165 Cms.
- (b) Chest (Un-expanded) - Min 81.5 cm
- (c) Chest (On expansion) - Min 85 cm
- (d) Weight - 50 Kgs (minimum)

7. Application will be accepted through **REGISTERED POST ONLY (NO APPLICATION WILL BE ACCEPTED BY HAND/ANY OTHER COURIER POST)** 528 ASC Bn will not be responsible for late receipt of application forwarded by the candidate or Admit Card forwarded by 528 ASC Bn to candidate for appearing in the tests on the scheduled date.

8. **Admit Card.** Admit Cards will be posted to only those applicants whose application supporting documents are found complete / correct in terms of age, mandatory Educational Qualifications and other parameters as mentioned in Para 2 to 5 above. No intimation regarding rejection of application will be given to the candidates.

9. Candidates whose application forms are found correct will be called for test by Admit Card. They will report for the same along with following documents / certificates :-

(a) Admit Card issued by 528 ASC Bn. (Candidates will be allowed to enter premises only on production of Admit Card forwarded by 528 ASC Bn).

(b) Original and two attested photocopies of all documents/certificates mentioned in Para 5 above

10. **Date and time.** Date and time for conduct of tests for Tradesman Mate category will be intimated separately to the eligible candidates through Admit Card.

11. **Location of Test** Location of Physical test / written test will be intimated through Admit Card. It is likely to be in and around Kupwara (J&K).

12. **Checking of original Documents.** After reporting, the original documents will be checked & verified and those candidates not meeting eligibility criteria or not producing the original documents or not meeting any of the laid down standards / test or Educational Qualification will be rejected at that stage itself and will not be allowed to take part in future test / examinations as standards / test are mandatory.

13. Separate marks will be allotted for physical and written test in the ratio of 50:50 for the Tradesman Mate. Candidates qualifying physical test will only be called for written test. Physical test is conducted to ensure that the candidate is physically fit for performing the tasks of its trade/category.

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14. **Written Test**

- (a) Syllabus for the post of Tradesman Mate (Group 'C' Post) is as under :-
- (i) General Intelligence & Reasoning (Non-verbal) (25 Question, 25 Marks)
 - (ii) Numerical Aptitude (25 Question, 25 Marks)
 - (iii) General English (25 Question, 25 Marks)
 - (iv) General Awareness (25 Question, 25 Marks)
- (b) Time allowed : 2 Hours
- (c) Question Paper : Objective
- (d) Negative Marking : 0.25 Marks for each wrong answer will be deducted.

* 15. **Rejection.** The following acts / omissions would render a candidate / application disqualified / rejected.

- (a) Not Meeting / Qualifying / Passing the laid down Mandatory Educational Qualifications / Standards / Tests.
- (b) Furnishing of false, inaccurate or tampered information.
- (c) Obtaining support for his candidate through unfair means.
- (d) Impersonation by any person.
- (e) Submitting fabricated documents.
- (f) Making statements which are incorrect or false or suppressing material information.
- (g) Resorting to any other unlawful or improper means in connection with his candidature for the selection.
- (h) Improper filling of application form.
- (j) Any other reason as observed by the board of officers.

16. **Injury.** 528 ASC Bn or any other Government organization conducting the recruitment process will not be responsible for any kind of injury, fatal or non fatal sustained by any candidate during the conduct of test or otherwise.

17. **TA/DA.** No TA/DA will be admissible to the candidates for tests. Candidates will have to make their own arrangements of boarding / lodging.

18. **Appointment.** Selected candidates will be offered appointment after successful verifications of their character and antecedents from concerned District Magistrate, Medical Fitness from authorized Government Medical Doctors and verification of education / Caste certificate.

19. **Disclaimer.** The number of posts / vacancies is tentative and subject to decrease / increase. The recruitment process can be cancelled / suspended / terminated by Commanding Officer 528 ASC Bn at any stage and his decision in this regard will be final and no appeal entertained.

20. **Place of appointment and employment.** Place of appointment and employment will be 528 ASC Bn Kupwara (J&K) with all India Service Liability.

21. **Note** The recruitment may be cancelled without any notice on the direction of appointing authority or of IHQ of MOD (Army), New Delhi.

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APPLICATION FOR THE POST OF TRADESMAN MATE IN 528 ASC BN C/O 56 APO

1. The post applied for _____
2. Name of the candidates (in Capital letters) _____
3. Father's Name _____
4. Date of birth (in Figures) _____
(In words) _____
5. Age on last date of receipt of applications _____ Years _____ Months _____ Days
(Para 2 and 3 of Employment Notice refers)
6. Address for Correspondence
House No / Street / Village _____
Post Office _____ Distt _____
State _____ PIN Code _____
7. Permanent address
House No / Street / Village _____
Post Office _____ Distt _____
State _____ PIN Code _____
8. Educational Qualification _____ (Attach Education Certificate duly attested)
9. Any other qualification / Experience _____
(Attach copy of experience certificate duly attested)
10. Technical Training / Experience _____
11. Domicile _____ (Attach copy duly attested)
12. Whether registered with any Employment Exchange: Yes / No If yea, mentioned
Registration No and Name of employment exchange.

Paste recent passport size photograph duly attested by a Gazetted Officer
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UNDERTAKING:-

I hereby certify that above particulars mentioned in the application are correct in the best my knowledge and brief. If particulars mentioned by me are found false at any stage shall be liable to be disqualified without any notice.

Date - _____

(Signature of the Candidate)

FOR OFFICIAL RECORDS ONLY

1. Received on _____
2. Accepted / Rejected _____
3. Reasons for rejection / Underage / Overage / Incomplete documents / any other reason to be specified _____
4. Index No _____ Date if Test / Interview.

Note - Submit Application in duplicate

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ADMIT CARD FOR THE POST OF TRADESMAN MATE AT 528 ASC BN, PIN 905528, C/O 56 APO

1. Index No _____
 2. Date and Time of Test / Interview _____
 3. Location _____
(Serial No 1 to 3 not to be filled by the Candidate)
 4. Name of the Candidate _____
 5. Father's Name _____
 6. Date of Birth _____
 7. Educational Qualification _____
 8. Permanent Address _____
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9. Contact No _____

Paste recent passport size photograph duly attested by a Gazetted Officer

Date :

(Signature of the candidate)

Note : **Submit Admit Card in Duplicate.**

For official Use only

Ser No	Type of Test	Marks Obtained	Pass/Fail	Selected / Rejected
1.	PRACTICAL / PHYSICAL (For Tradesman Mate)			

Note : **Submit Application in Duplicate.**

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