

**ADVERTISEMENT FOR HIRING OF ONCO COUNSELOR & LIBRARIAN FOR COLLEGE OF NURSING ON CONTRACUAL BASIS AT INHS ASVINI, RC CHURCH, COLABA, MUMBAI**

1. Sealed applications are invited by Commanding Officer, INHS Asvini from eligible candidates to be employed under mentioned category of personnel on temporary/contractual basis at INHS Asvini, Near RC Church, Colaba, Mumbai – 400 005. Eligible candidates to forward the application along with all relevant documents in accordance with the advertisement in sealed envelope by post/Drop in Tender Box kept in Guard Room to the address mentioned above, so as reach on or before last date and time of receipt/opening of application. The application should accompany with work experience, professional awards/honors, research experience, contact No., e-mail address and postal address alongwith two photo copies of birth certificate and educational certificate. Preference to be given to the candidates with work experience. Last date and time of receipt of applications is **14 May 19** at 1100 Hrs. The Commanding Officer, INHS Asvini reserves all rights to accept or reject any/all applications without stating any reason whatsoever. The details are as follows:-

S.No	Category	Post	Period of Contact	Emoluments	Qualification	Contact No
(a)	Onco Counselor	01	11 months	Rs 25,000/- per month (i.e for maximum of 26 working days per month)	(a) Diploma in Cancer Counseling OR (b) 01 Yr certificate course from a cancer institute	022-22143674 DLOGO (NS)
(b)	Librarian	01	11 months	Rs. 17,654/- per month (i.e for maximum of 26 working days per month)	- Bachelor of Library and Information Science Course - Diploma / Degree Courses in Library	022-22143884 College of Nursing

2. **Term & Condition:-**

(i) **Nature of Post:-** The post is purely on temporary / contractual basis for a period of 11 months and is not a permanent Govt. employment. No allowance /benefits/HRA/Accommodation/Gratuity/Festival advance/advance as applicable to government appointments is applicable.

(ii) **Place of Work and Working Hours: -**

a) Onco Counselor : Onco OPD, Onco Ward and day care centre. The working hours will be from 0800 to 1430hrs from Monday to Saturday excluding Sundays / Holidays or as observed by the hospital. Further, you should be prepared to work on shifts, as may be warranted by the unit or work requirements.

b) Librarian in the College of Nursing, INHS Asvini. Full time working hours will be from 0800 to 1600 hrs from Monday to Saturday excluding Sunday/Holidays as observed by the hospital.

(iii) **Leave Entitlements: -** Entitled for one day casual leave per month up to maximum of eight days for the entire period of contract, payment will not be made for the day of absent from the duty on pro-rata basis. However, Sundays / Holidays may be observed by the hospital.

(iv) **Remuneration: -** Effective from the date of your reporting for duties, the monthly contractual remuneration will be as mentioned at para 1 above for 11 months and hence it shall be deemed to include all the liabilities of the unit, as per terms and conditions as and thereafter mentioned.

(v) Within one week period from the date of signing of appointment letter.

(vi) Payment will be made by the PCDA (N), Mumbai on monthly basis as mutually agreed.

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