

GOVERNMENT OF INDIA
MINISTRY OF INFORMATION & BROADCASTING
CENTRAL BUREAU OF CUMMUNICATION Phase-Iv
Soochna Bhawan, C.G.O. Complex,
Lodhi Road, New Delhi-110003

F.NO. C-20171/19/2025/Admn VI

Date: - 9/06/2025

ADVISORY

In reference to new Nomenclature of Central Bureau of Communication (Earstwhile DAVP) and its regional field office to Bureau of Communication through Ministry of I&B o/o Chief controller of accounts vide O.M. Number PAO/CBC/ACCT/NTRP/PAOS/2024-25/606 dated 21/8/2024 the following changes have to be incorporated by different client Ministries/Departments and autonomous Bodies/ PSU's in placing the funds with CBC.

For Letter of Authority	For Cheques/DD and Payments through Bharat Kosh
LOA should be issued in favour of Principal Accounts Office, M/O Information and Broadcasting for further utilization of funds through PAO(CBC etc.). DDO Code - 218643 PAO Code - 018641	1.Cheques/DD should be made in favour of PAO(CBC etc.) 2. Online mode/ SWIFT/NEFT/RTGS -Payments to be remitted through Bharat Kosh in 844300117000000-DEPOSITS FOR WORK DONE FOR PUBLIC BODIES OR PRIVATE INDIVIDUALS. The detailed procedure for Bharat Kosh is placed as Annexure I.

Notes- 1. Online mode- Payments to be remitted through Bharat Kosh only in r/o Autonomous / Statutory Bodies who are in receipt of grant in Aid (GIA) from their Parent Ministry/ Department and are not enabled for payment through LOA's.

2. The remitter must furnish UTR number or Bharat Kosh details indicating the head of Accounts to campaign wing of CBC.

This issues with approval of Competent Authority.



Rupa Vedi
FA&CAO

Detailed Procedure to pay advertisement costs RTGS etc through Bharat Kosh by different client Ministries / Departments and autonomous Bodies/ PSU's in placing the funds with CBC

1. *Start*
2. *Open Website*: Visit <https://bharatkosh.gov.in>
3. *Click on Non-Registered User/ Registered User*
4. *Form Appears*:
 - Select "Depositor's Category" from the dropdown list.
5. *Choose Purpose*:
 - Ministry: "Information and Broadcasting"
 - Purpose: "Deposits for work done for Public Bodies or Private Individuals"
 - Click "Search."

The details will be as under:

Purpose:		
Purpose	Payment Type	Function Head
Deposits for work done for Public Bodies or Private Individuals	Deposits for work done for Public Bodies or Private Individuals	844300117000000-DEPOSITS FOR WORK DONE FOR PUBLIC BODIES OR PRIVATE INDIVIDUALS

6. *Select Hyperlink Below Purpose*:
 - Confirm Payment Type: " Deposits for work done for Public Bodies or Private Individuals"
 - Ministry: INFORMATION AND BROADCASTING
 - PAO: 018641 - PAO Central Bureau of Communication (CBC), New Delhi
 - DDO: 218645 – Advance Deposit

7. ***Fill Amount & Remark*:**

- Enter the deposit amount and remark, then submit.

8. ***Next Form Appears*:** Fill in the details:

- Name, Address, Country, State, District, City, Pincode, TAN, TIN, Mobile, Email.

9. ***Select Payment Method*:**

- Choose either:
 - ***Online Payment* OR**
 - ***SWIFT/NEFT/RTGS*.**

10. ***If SWIFT/NEFT/RTGS is Selected*:**

- Enter Bank Details:
 - Bank Account Number
 - Bank Name (e.g., Kookmin Bank)
 - Bank IFSC Code
- Submit and Print Form.

11. ***Make NEFT/RTGS Payment*:**

- Take the printout and make payment via bank.

12. ***Enter UTR Number*:**

- Go to "Track Your Payment" page.
- Enter UTR Number in the pop-up.

13. ***Confirmation*:**

- Ensure transaction receipt is generated.
- Note: Deposit slip is valid for 15 days; complete payment within this period.

14. ***End***