

File no: J-11014/3/2023-24/
GOVERNMENT OF INDIA
MINISTRY OF INFORMATION & BROADCASTING
CENTRAL BUREAU OF COMMUNICATION
REGIONAL OFFICE (RAJASTHAN REGION)
Kendriya Sadan ,Vidhyadhar Nagar, Sector 10, Jaipur – 302039

REQUEST FOR PROPOSAL / TENDER DOCUMENT

Date : 24.06.2025

REQUEST FOR PROPOSAL / TENDER DOCUMENT

Subject : Invitation of Bids for engagement of agency for organization of exhibitions on flagship Programs of Government of India.


1-Central Bureau of Communication (CBC), Ministry of Information & Broadcasting, Jaipur invites sealed bids from agencies for organizing exhibitions on flagship programs of Government of India.

2-The RFP Document containing the details of qualification criteria, submission requirement, brief objectives & Scope of work and method of evaluation etc. is enclosed.

3-The RFP is also available on our website www.davp.nic.in and the Central Procurement Portal :<https://eprocure.gov.in/epublish/app>

4-You may submit your bids in sealed envelope in prescribed format to the undersigned latest by 16th July,2025 (on or before 10.00 AM) in favor of undersigned (Sh. Santhosh V, Assistant Director)Central Bureau of Communication, Government of India, Room No. 305-306, 3rd floor, Kendriya Sadan, Block-A, Sector 10, Vidyadhar Nagar, Jaipur.

5-Queries/clarifications, if any, may be referred in writing to the officer mentioned above on ro.jaipur.dfp@nic.in or may be contacted on telephone on 0141-2235044 (during office hours) till 14th July,2025.


(Santhosh V)
Assistant Director
7539956483 (M)

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REQUEST FOR PROPOSAL / TENDER DOCUMENT

Invitation of Bids for engagement of agency for organization of exhibitions on Flagship Programs of Government of India.

Request For Proposal No: J-11014/3/2023-24/1 dated 24.06.2025

1. Bids (Technical & Financial) in separate sealed covers are invited from Agencies for design and mounting of multimedia exhibition, on turn-key basis on the Flagship programs of Government of India with special focus on **Vision for 2047, Achievements of 11 years of government, Mission Life, Jal Jeevan Mission, 75 years of adoption of constitution, PM Surya Ghar Muft Bijli Yojana, Gati Shakti and other flagship schemes of GOI..** The details regarding the schemes to be focused in the exhibition are available at Annexure V. Detailed scope of Work is mentioned in Part-II of this RFP. Please super scribe the above-mentioned Title, RFP number and date of opening of the Bids on the sealed cover to avoid the bid being declared invalid. The bids -technical and financial bids - should be submitted in separate sealed envelopes along with the soft copy of the technical bid in pen drive. **All the envelopes should be enclosed in another sealed envelope superscribed with the RFP number and due date.**

2. Pre-Qualification/Eligibility Criteria for Applying

S.No.	Pre-Qualification/Eligibility Criteria	Documents required in support of claim
1	The applicant should be a Firm/Company/LP/ Partnership/Proprietorship Firm/Society, duly registered under the relevant laws.	Copy of Certificate of incorporation and Partnership Deed etc. as applicable.
2	The average turnover should be at least Rs. 50 lakh in the three financial years of the last 5 years. (The relaxation being given due to COVID pandemic)	ITR /Audited Balance Sheets of last 5 assessment years with CA Certificate stating the net worth and Turn Over of the organization for each year.
3	The bidder must have executed at least 2 exhibitions/events work order of amount greater than 10 lakhs in the last 3 years	Copy of Original Contract along with Work Order/Completion Certificate
4	The applicant should not have been ever blacklisted by any government department/organization/body	Self- Declaration by the applicant with seal and signatures
5	Additional Documents required	PAN Number, GST Number, Bank Branch address with e-payment Account details

Note : The applicant should also provide complete contract details such as name and address of the **company**, name of the authorized signatory, mobile number, landline number, email id on the letter head.

3. The address and contact numbers for sending Bids or seeking clarifications regarding this RFP are given below:

a.	Bids/queries to be addressed to	Sh. Santhosh V, Assistant Director, CBC, Jaipur
b.	Postal address for sending the Bids	Room No: 305-306, 3rd Floor, Kendriya Sadan, Vidhyadhar Nagar, Sector 10, Jaipur -302039
c.	Name/designation of the contact personnel	Sh. Santhosh V, Assistant Director, CBC, Jaipur
d.	Telephone number of the contact personnel	0141-2235044
e.	e-mail ids of contact personnel	ro.jaipur.dfp@ nic.in

4. This RFP is divided into five parts as follows:

Part I: Contains General Information and instructions for the Bidders about the RFP such as the time, EMD, place of submission and opening of tenders, validity period of tenders, etc.

Part II: Contains essential details of creative brief, services required, scope of works, list of deliverables and Q sheet.

Part III: Contains Standard Conditions of RFP, which will form part of the contract with the successful bidder.

Part IV: Contains special conditions applicable to this RFP and which will also form part of the contract with the successful bidder.

Part V: Contains Evaluation Criteria and Format for Price Bids.

5. This RFP is being issued with no financial commitment and CBC, Jaipur reserves the right to change or vary any part thereof at any stage. CBC, Jaipur also reserves the right to withdraw the RFP at any stage.

Part I – General Information

- Pre-Bid Conference and Briefing: 08/07/2025 at 02.00 PM** in 1st floor Conference Hall –Room No 105 A, First Floor, Kendriya Sadan, Vidhyadhar Nagar, Jaipur
- Last date and time for submitting the Technical & Financial Bids: 16/07/2025 – on or before 10.00 am.** The sealed Bids should be deposited / reach by the due date and time. The responsibility to ensure this lies with the Bidder.
- Manner of depositing the Bids:** Sealed Bids (Technical and Financial) should be submitted at the address mentioned in point number (3) at first page of this RFP, by hand or by registered post so as to reach by the due date and time. **Late tenders will not be considered. No responsibility will be taken for postal delay or non-delivery / non receipt of Bid documents. Bids sent by FAX or e-mail will not be considered.** Only those bids which are submitted to the mentioned address within due date and time will be opened.
- Time and date of opening of Technical Bids and Technical Presentation: 16/07/2025 – 11:00 AM**

(If due to any exigency, the due date for opening of the proposals is declared a closed holiday, the proposals will be opened on the next working day at the same time or on any other day/time, as intimated by the CBC, Jaipur.) **The financial bids will be opened on 16/07/2025 at 14.30 hrs. Only bidders who qualify in the technical round will be eligible for the financial bids.**

5. Place of opening the Bids & Presentation:

Conference Hall, Room No 105A, 1st Floor, Kendriya Sadan, Vidhyadhar Nagar, Sector 10, Jaipur

The Bidders may depute their representatives, duly authorized in writing, to attend the opening of technical Bids on the due date and time. The eligible agencies will be decided based on the qualification documents and all the qualified will be allotted time slot on the same day for Technical presentation in the same venue. Presentation should dwell on how the agency will be executing the project. **The Bidders will have to come prepared for the Technical presentation on the mentioned date. This event will not be postponed due to non-presence of representative of any Bidder.**

6. Forwarding of Bids: Bids should be forwarded by the Bidders under their original memo/letter pad inter alia furnishing all details/documents as mentioned in point 2 (qualifying criterion) of page 1 like PAN Number, GST Number, Bank Branch address with e-payment Account etc. with complete postal & e-mail address of their office and the mobile number on which the Agency can be contacted.

7. Clarification regarding contents of the RFP: A prospective bidder who requires clarification regarding the contents of the bidding documents may forward the queries vide e-mail to – ro.jaipur.dfp@nic.in referring the RFP title, number and date, not later than 2 days prior to the last date of submission of the Technical Bids. Copy of the queries and CBC, Jaipur's clarification will be posted on our website – www.davp.nic.in for information of all prospective bidders.

8. Modification and Withdrawal of Bids: A bidder may modify or withdraw his/her bid after submission provided that the written notice of modification or withdrawal is received by CBC, Jaipur prior to deadline prescribed for submission of bids. A withdrawal notice may be sent by e-mail but it should be followed by a signed confirmation copy to be sent by post and such signed confirmation should reach CBC, Jaipur not later than the deadline for submission of bids. **No bid shall be modified after the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity specified. Withdrawal of a bid during this period will result in Bidder's forfeiture of bid security.**

9. Clarification regarding contents of the Bids: During evaluation and comparison of bids, CBC, Jaipur may, at its discretion, ask the bidder for clarification of his/her bid. The request for clarification will be given in writing and no change in prices or substance of the bid will be sought, offered or permitted. **No post-bid clarification on the initiative of the bidder will be entertained.**

10. Rejection of Bids: Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection with forfeiture of EMD. **Conditional tenders will be rejected.**

11. Validity of Bids: The Bids should remain valid for a period of **one year** from the last date of submission of the Bids.

12. **Earnest Money Deposit:** Bidders are required to submit Earnest Money Deposit (EMD) for an amount of Rs. 65,500- along with their bids except Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME). The EMD may be submitted in the form of an Account Payee Demand Draft / Banker's Cheque in favor of Drawing and Disbursing Officer, CBC, Jaipur etc. or Bank Guarantee from any of the Public Sector Banks or a private Sector Bank authorized to conduct government business as per Annexure-I. EMD is to remain valid for a period of forty-five days beyond the final bid validity period. EMD of the unsuccessful bidders will be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the contract. The Bid Security of the successful bidder would be returned, without any interest whatsoever, after the receipt of Performance Guarantee from them as called for in the contract. **The EMD will be forfeited if the bidder withdraws or amends, impairs or derogates from the tender in any respect within the validity period of their tender.**
13. **Two bid system:** It is a two-bid system. The proposal of the Agencies, who meet eligibility criterion, will be evaluated based on their technical presentation. Date of opening of financial/price bid is **16/07/2025 at 14.30 hrs** in 1st Floor Conference Hall, Room No 105A, Kendriya Sadan, Jaipur. **Financial/price bids of only those firm will be opened, whose technical bids are found compliant/suitable after technical evaluation is done by CBC,Jaipur.**
14. **Preparation of Proposal:** The Respondent shall comply with the following related information during preparation of the proposal-
- The Proposal shall conform to provisions of RFP. Any interlineations, erasures or over writings shall be valid only if they are initialed by the authorized person signing the Proposal.
 - The Proposal shall be typed or written in indelible ink (if required) and shall be signed by the Respondent or duly authorized person(s) to bind the Respondent to the contract. The letter of authorization shall be indicated by written power of attorney and shall accompany the Proposal.
 - Proposals received by facsimile shall be treated as defective, invalid and rejected. Only detailed complete proposals in the form indicated above received prior to the closing time and date of the proposal shall be taken as valid.
- 15- **Estimated Tender cost for 69 Exhibitions:** 131 lakhs (approx.)

Part II – Essential Details of Services Required

1. Creative Brief

- Aim & Objective:** CBC,Jaipur, Ministry of Information & Broadcasting, Government of India is a nodal agency of Government of India and is responsible for creating awareness on important social issues and flagship programs of Government of India (Annexure V). CBC, Jaipur invites technical and financial proposals for **“The Flagship programs of Government of India with special focus on Vision for 2047, Achievements of 11 years of government, Mission Life, Jal Jeevan Mission, 75 years of adoption of constitution, PM Surya Ghar Muft Bijli Yojana, Gati Shakti and other flagship schemes of GOI.** There are **69 exhibitions in total** of different types and they have been categorized into Large Scale Multi-media digital exhibitions, Medium Scale and small-scale exhibitions. **The exhibitions are proposed to be organized from August, 2025 to March, 2026.** The list of locations for different types of exhibition is at Annexure VI-. The cities/towns may

change if the condition so demands. **All the exhibits are intended to be in Hindi.** The selected agency must design, fabricate, install and run the exhibition during the proposed time period on turn-key basis. Details as regarding tentative schedule for the exhibitions (August, 2025 to March, 2026) will be provided to the selected agency at the time of awarding of contract.

- b) **Target Audience:** The target audience will be general public, Youth, Students, women, farmers etc who will visit the venue of exhibition.

2. Scope of Works :

A. The scope of the work is as follows:

- a) For large scale multi-media exhibitions at 3 locations (Ajmer/Jaipur, Jodhpur, and Udaipur/Kota) Ideation, conceptualization, research, scripting, layout and designing and mounting the exhibition on turn-key basis. The duration of the exhibition will be for 5 days. 3 days will be provided for mounting up of the exhibition. This design and execution must include the following items:

- Engaging subject experts who have experience on development communication for research, scripting and content development in Hindi.
- Creative designs to display and showcase the flagship schemes of government of India and success stories
- Fabrication of display aids
- Selfie Corners (at least 4 in number) with innovative ideas- linkage(one or two) with social media
- Organizing online quiz competition at the venue based on **Vision for 2047, Achievements of 11 years of government, Mission Life, Jal Jeevan Mission, 75 years of adoption of constitution, PM Surya Ghar Muft Bijli Yojana, Gati Shakti and other flagship schemes of GOI** with digital certificate to the participants.
- Artistic gates(2 in number) with artwork, logos, mural, highlighting the theme & name of Departments in Hindi and English
- Innovative digital means of displaying panels- The TV screens (8 in number) should be placed in such a manner that it gets masked within the panel (two of the 8 TV screens should be 65 inches and the remaining six should be of 43 or 55 inches), and **any other gadget in an innovative manner that engages the audience including AR/VR/XR that provides immersive experience.**
- Provision for screening of films on large plasma/LED screens and interactive exhibits duly voiced over to be audible with headphone and sound showers

- Designing of an appropriate fascia
- **Designing of an entrance lobby in an innovative form to showcase the idea of Naya Bharat Sashakt Bharat/India at 2047.**
- Innovative **and interactive games** and for engagement of audience (At least 3 in number)
- **Landscaping inside exhibition hall.**
- Creation of #tag and innovative ways to make the same trend
- Creation of virtual community for interaction/exchange of ideas during and after exhibition
- Compilation of 5-7 reels in total (at least 1 to be given to CBC, JAIPUR at the end of each day).
- The deliverables of the interactive personal experience may not be limited to the above mentioned. The bidder may suggest more innovative ideas.
- Minimum 25 people snacks arrangement for the VIP/Guest on the day of inauguration.
- Design should be submitted 10 days prior to event date.

b) For Medium Scale exhibitions at 8 locations (Proposed) : Baran, Bharatpur, Barmer, Bikaner, Bhilwara/Banswara, Udaipur/Kota, Rajsamand/Chittorgarh (on turnkey basis). The duration of the exhibition will be for 3 days. 2 days will provided for mounting the exhibition.

- Engaging subject experts who have experience on development communication for research, scripting and content development **in Hindi.**
- Creative designs for display showcasing the flagship schemes of government of India and success stories
- Fabrication of display aids- interesting backdrop (static/dynamic)
- Selfie Corners with innovative ideas with online linkage (at least 3 in number)
- Organizing online quiz competition at the venue based on themes such as **Vision for 2047, Mission Life, Jal Jeevan Mission, 75 years of adoption of constitution, PM Surya Ghar Muft Bijli Yojana, Gati Shakti and other flagship schemes of GOI** with digital certificate to the participants.
- Backlit translit- rotating and static
- Designing of an appropriate fascia

- Innovative digital means of displaying panels- The TV screens (6 in number) should be placed in such a manner that it gets masked within the panel and any other gadget in an innovative manner that engages the audience including AR/VR
- Innovative **and interactive games** for engagement of audience(at least 2 in numbers)
- Creation of #tag and innovative ways to make the same trend
- Creation of virtual community for interaction/exchange of ideas during and after exhibition
- Decoration of the whole venue befitting the occasion
- The deliverables of the interactive personal experience may not be limited to the above mentioned. The bidder may suggest more innovative ideas
- Minimum 25 people snacks arrangement for the VIP/Guest on the day of inauguration.
- Design should be submitted 10 days prior to event date.

c) For Small Scale exhibitions at 11 locations (Proposed) : Nasirabad/Dungargarh, Kuchaman(Deedwana), Rajsamand, Bundi, Alwar, Sawaimadhopur, Dholpur/Deeg, Balotra, Phalodi, Pali, Jalore, Jaipur (on turnkey basis) The duration of the exhibition will be for 2 days. 1 day will provided for mounting the exhibition.

- Engaging subject experts who have experience on development communication for research, scripting and content development **in Hindi.**
- Creative designs for display showcasing the flagship schemes of government of India and success stories
- Fabrication of display aids- interesting backdrop (static/dynamic)
- Selfie Corners with innovative ideas with online linkage (at least 2 in number)
- Innovative digital means of displaying panels- The TV screens (4 in number) should be placed in such a manner that it gets masked within the panel and any other gadget in an innovative manner that engages the audience including AR/VR
- Decoration of the whole venue befitting the occasion
- The deliverables of the interactive personal experience may not be limited to the above mentioned. The bidder may suggest more innovative ideas
- Minimum 15 people snacks arrangement for the VIP/Guest on the day of inauguration.
- Design should be submitted 10 days prior to event date.

d) For Mini Scale exhibitions at 47 locations (Proposed): Udaipur (9 Gram Panchayat Hqrs), Kota/Bundi (11 Gram Panchayat Hqrs), Bikaner (9 Gram Panchayat Hqrs), Jaisalmer (9 Gram Panchayat Hqrs) on turnkey basis. The duration of the exhibition will be for 1 day. 1 day will provided for mounting the exhibition.

- Innovative means of displaying panels- The TV screens (2 in number) should be placed in such a manner that it gets masked within the panel and any other gadget in an innovative manner that engages the audience including AR/VR
- Decoration of the whole venue befitting the occasion
- Design should be submitted 10 days prior to event date.

B. Exhibition Infrastructure:

For large scale multi-media exhibitions at 3 locations (Ajmer/Jaisalmer, Jodhpur, and Udaipur/Kota)

- German aluminum Hanger Structure to be set up in an open area around 4000 square feet with wooden platform.
- Another Pandal (4500 square feet) and a separate Stage (with Truss structure - 40 X 20 ft) with stage of size 32 X 20 ft X 2.5 ft and backdrop for cultural activities, performances and public function with seating capacity of around 400 people (400 chairs with white cover including 100 banquet chairs with white cover) and Seven sofas/VIP chairs along with all sound, light and other required support. The stage should have a digital backdrop (16*12 feet). It should also have a separate enclosure (12 X 12 ft) with three 2-seater sofas and 2 centre table). Through the exhibition period, 7 VIP chairs and two centre tables on the stage would be required.
- Sound and lighting arrangements for venue including the stage with power supply. Podium with 1 podium mike, 8 mikes to be used with musical instrument/singer with stand (musical instrument are not to be provided by the agency), 2 Monitor, 4 RCF/JBL Top speakers, one sound mixer, 2T stand with 4DMX lights each and 3 Cordless mikes.

- 10 pre-fabricated stalls (10 X 10 ft) with 16/20 tables – 5 stalls on each side. The stalls must contain 1 table, 4 chairs and plug socket for connecting computer/laptop.
- 2 House-keeping staff for regular cleaning of Exhibition venue and 2 Security guards in 3 shifts for 24 hours.
- 15 banners (6X3 ft.) around the exhibition venue and important places of the city. Maybe placed 15 days before the exhibitions start.
- Photography (with full frame professional cameras) and Videography (with HD/DSLR camera) on the inaugural day. Photos to be provided to CBC on the same day.
- 5-7 reels are to be provided (2 for opening day and 1 per day during remaining duration)
- 5 CCTV cameras at the venue with monitoring and recording facility
- Power supply along with back-up
- Pre publicity in social media so that buzz is created about the exhibition
- Decoration of the whole venue befitting the occasion. Only natural flowers and plants may be used. (No plastic plants or flowers) Fresh flower arrangement on the stage tables during the entire exhibition period and it has to be changed every 2 days.
- Mechanism to ascertain footfall
- Provision of Que Managers.
- Welcome of the guests on inaugural day with plants/lucky bamboo etc.(8 in number)
- Sanitization of the venue

For Medium Scale exhibitions at 8 locations (Proposed) : Baran, Bharatpur, Barmer, Bikaner, Bhilwara/Banswara, Jaipur, Udaipur/Kota, Rajsamand/Chittorgarh

- Exhibition to be set up in a hall around 5000 square feet (Hall to be provided by the department) or a piped pandal (approx. 5000 sqft) or on a solid and stable truss structure. (Separate rates are to be given for all three)
- Sound and lighting arrangements for Venue including the stage ((32 X20 X 2.5 ft) and backdrop with power supply. Podium with 1 podium mike, 8 mikes to be used with musical instrument/singer with stand (musical instrument are not to be provided by the agency), 2 Monitor, 4 RCF/JBL Top speakers, one sound mixer, 2T

stand with 4DMX lights each and 3 Cordless mikes. There will be a digital backdrop measuring 16*12 feet.

- Photography (with professional cameras) and Videography (with HD/DSLR camera) on the inaugural day. Photos to be provided to CBC on the same day.
- 3 reels are to be provided (Two for opening day and 1 during remaining duration)
- Pre publicity in social media so that buzz is created about the exhibition
- 8 pre-fabricated stalls (10 X 10 ft) with 16 tables – 4 stalls on each side
- Decoration of whole venue befitting the occasion
- 2 House-keeping and 2 security staff for 24 hours,
- Seating capacity of around 250 people (Chairs with white cover including 50 banquet chairs with white cover) **for the whole exhibition period**, 7 VIP chairs and Decoration of the whole venue befitting the occasion Only natural flowers and plants may be used. (No plastic plants or flowers) Fresh flower arrangement on the stage tables during the entire exhibition period.
- Placement of 10 banners (6X3 ft) around the exhibition venue and important places of the city 15 days before the event.
- 3 CCTV cameras at the venue with monitoring and recording facility
- Provision of Que Managers.
- Mechanism to ascertain footfall
- Potted plants in exhibition hall.
- Power supply along with back-up
- Sanitization of the venue

For Small Scale exhibitions at 11 locations (Proposed): Nasirabad/Dungargarh, Kuchaman(Deedwana), Rajsamand, Bundi, Alwar, Sawaimadhopur, Dholpur/Deeg, Balotra, Phalodi, Pali, Jalore, Jaipur

- Exhibition setup on iron frame with 8 ft height (can vary till 10 ft)
- Carpet (Approx. 3000-3500 Sq.Ft.)
- Star Flex Print
- 2 Exhibition Entry Gate setup on Iron Frame
- Photo Booth Setup on Iron Frame
- 4 LED TV (44 Inches Each) with installation set up on iron frame
- Table with covers (about 20 in number)
- Inauguration Lamp
- 35 VIP/Banquet Chairs
- 200 Plastic Chairs

- 1 Podium along with podium Mic
- Flower decoration on Entry Gate and Exhibition Venue (Only Natural flowers)
- Sound & Light Arrangements for Cultural Program (7-8 Mics with stand, 2-3 cordless mics, big monitors/columns/speakers, mixer, PA System and instrument cords)
- Flower Bouquets for Guests
- Stage Backdrop on iron frame (Star flex Printing, Pasting & Fitting)
- Stage to be set up (20X18X2.5 ft)

Maintenance (Exhibition): - Large, Medium and Small

- The scope of work will also include maintenance activities during the event and dismantling of the structure after the event and all the other ancillary works relating to it
- Housekeeping & security of display area
- One reception/information counter table with stationary like visitor books, pens, scissors, ribbon, tray, inaugural lamp etc (only for exhibition day)
- PA system & sound System
- Fire extinguishers & fire men on duty
- Earthing & Cabling as per venue norms
- All Licenses / NOC from relevant Govt. authorities for show operation
- Providing plants to add a green touch to the Pavilion, electrical fittings in the pavilion as per requirements, as well as daily cleaning of the pavilion during the course of the exhibition
- Sanitization of the venue

For Mini Scale exhibitions at 47 locations (Proposed): Udaipur (9 Gram Panchayat Hqrs), Kota/Bundi (11 Gram Panchayat Hqrs), Bikaner (9 Gram Panchayat Hqrs), Jaisalmer (9 Gram Panchayat Hqrs)

- Exhibition setup on iron frame of about 600 sqft (including backdrop)
- Pipe Pandal (45*60) with carpet
- Star Flex Print
- Table with covers (about 5 to 7 in number)
- Inauguration Lamp
- 250 Plastic Chairs
- Photography with a good camera/mobile camera. 1 reel is to be given by the end of the day.
- 1 Podium along with podium Mic
- Decoration on Entry Gate and Exhibition Venue (1 entry gate)
- Sound & Light Arrangements for Cultural Program (7-8 Mics with stand, 2-3 cordless mics, speakers, mixer, PA System and instrument cords)
- Flower Garlands for Guests (10 in number)
- Stage Backdrop on iron frame (Star flex Printing, Pasting & Fitting)

Maintenance (Exhibition):- Mini

- The scope of work will also include maintenance activities during the event and dismantling of the structure after the event and all the other ancillary works relating to it
- Housekeeping in display area
- Arrangement of scissors, ribbon, tray, inaugural lamp for inaugural session etc
- PA system & sound System
- Fire extinguishers & fire men on duty
- Earthing & Cabling as per venue norms
- All Licenses / NOC from relevant Govt. authorities for show operation
- Providing plants to add a green touch to the Pavilion, electrical fittings in the pavilion as per requirements, as well as cleaning of the pavilion during the course of the exhibition

Specifications and auxiliary requirement

- All material to be used in application should be ISI Marked & ISO Standards. Material specifications should be of standard premium company make

3. **The Task / Schedule of Requirements:** The agency must execute all the works as mentioned in scope of work and the accepted technical proposals. The exhibition venue with all design, fabrication, installation and facilities (as per accepted proposal / contract) should be ready by one day before the exhibition. The agency must maintain the venue for all the exhibition days and will also be responsible for de installation / clearing the venue after completion of the exhibition.
4. **Period of Contract:** The contract would be **till 31st July 2026**. Please note that Contract can be cancelled unilaterally by CBC, Jaipur being customer, in case, services are not received as per quality and standard specified in the RFP and contract within the contracted period. CBC, Jaipur reserves the right to exercise the option clause and repeat the order clause as per text given in Part IV of this RFP.
5. **Any additional requirements that incur additional cost should be executed only when received in writing from the department and not under any other condition.**

Part III – Standard Conditions of RFP

The Bidder is required to give confirmation of their acceptance of the Standard Conditions of the Request for Proposal mentioned below which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Contractor/Supplier in the contract) as selected by CBC,Jaipur. Failure to do so may result in rejection of the Bid submitted by the Bidder.

1. **Law:** The Contract shall be considered and made in accordance with the laws of the Republic of India. The contract shall be governed by and interpreted in accordance with the laws of the Republic of India.
2. **Effective Date of Contract:** The contract shall come into effect on the date of signatures of both the parties on the contract (Effective Date) and shall remain valid until the completion of the obligations of the parties under the contract. The deliveries and supplies and performance of the services shall commence from the effective date of the contract.
3. **Arbitration:** All disputes or differences arising out of or in connection with the contract shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to the Contract or relating to services or performance, which cannot be settled amicably, may be resolved through arbitration. The standard clause of arbitration is given in Annexure-II.
4. **Penalty for use of Undue influence:** The agency undertakes that it has not given, offered or promised to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage or inducement to any person in service of CBC, Jaipur or otherwise in procuring the Contracts or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of the present Contract or any other Contract with the Government of India for showing or forbearing to show favor or disfavor to any person in relation to the present Contract or any other Contract with the Government of India. Any breach of the aforesaid undertaking by the agency or any one employed by it or acting on its behalf (whether with or without the knowledge of the agency) or the commission of any offers by the agency or anyone employed by it or acting on its behalf, as defined in section 9 of BNS or the Prevention of Corruption Act, 1986 or any other Act enacted for the prevention of corruption shall entitle CBC, Jaipur to cancel the contract and all or any other contracts with the agency and recover from the agency the amount of any loss arising from such cancellation. A decision of CBC, Jaipur or its nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the agency. Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the agency towards any officer/employee of CBC, Jaipur or to any other person in a position to influence any officer/employee of CBC, Jaipur for showing any favor in relation to this or any other contract shall render the agency to such liability/penalty as CBC, Jaipur may deem proper, including but not limited to termination of the contract, imposition of penal damages, forfeiture of the Bank Guarantee and refund the amounts paid by CBC,Jaipur.
5. **Agents/Agency Commission:** The agency confirms and declares to CBC, Jaipur that the agency is the original provider of the services referred to in this Contract and has not engaged any individual or firm, whether Indian or foreign whatsoever, to intercede, facilitate or in any way to recommend to the Government of India or any of its functionaries whether officially or unofficially, to the award of the contract to the contractor, nor has any amount been paid, promised or intended to be paid to any such individual or firm in respect of any such intercession, facilitation or recommendation. The agency agrees

that if it is established at any time to the satisfaction of CBC, Jaipur that the present declaration is in any way incorrect or if at a later stage it is discovered by CBC, Jaipur that the contractor has engaged any such individual/firm, and paid or intended to pay any amount, gift, reward, fees, commission or consideration to such person, party, firm or institution, whether before or after the signing of this contract the agency will be liable to refund that amount to the CBC, Jaipur. The agency will also be debarred from entering into any supply Contract with the Government of India for a minimum period of five years. CBC Jaipur will also have a right to consider cancellation of the Contract either wholly or in part, without any entitlement or compensation to the agency who shall in such an event be liable to refund all payments made by CBC, Jaipur in terms of the contract along with interest at the rate of 2% per annum above 18% penal rate. The CBC, Jaipur will also have the right to recover any such amount from any contracts concluded earlier by agency with the Government of India or with CBC,Jaipur.

6. **Access to Books of Accounts:** In case it is found to the satisfaction of CBC, Jaipur that the agency has engaged an Agent or paid commission or influenced any person to obtain the contract as described in clauses relating to Agents/Agency Commission and penalty for use of undue influence, the agency, on a specific request of CBC, Jaipur shall provide necessary information/inspection of the relevant financial documents/information.

7. **Non-disclosure of Contract documents:** Except with the written consent of CBC, Jaipur, the agency shall not disclose the contract or any provision of the contract or information related to services thereof to any third party.

8. **Penalty and Liquidated Damages:** In the event of the Agency failure to submit the Bonds, Guarantees and Documents, provide the satisfactory services as specified in this contract, CBC, Jaipur may, at its discretion, withhold any payment until the completion of the contract. CBC, Jaipur may also deduct from the agency as agreed, liquidated damages to the sum of 1% of the contract price of the delayed services mentioned above for each day subject to the maximum value of the Liquidated Damages being not higher than 10% of the value of delayed services.

9. **Termination of Contract:** CBC, Jaipur shall have the right to terminate this Contract in part or in full in any of the following cases:

- a. The delivery of the creatives is delayed for causes not attributed to Force Majeure for more than 5 days after the scheduled date of deliverable fixed by CBC, Jaipur. If the agency is not able to execute the project/exhibition on the dates provided to them 20 days in advance.
- b. The agency is declared bankrupt or becomes insolvent.
- c. The delivery of creatives is delayed due to causes of Force Majeure by more than 01 months.
- d. CBC, Jaipur has noticed that agency has utilized the services of any agent in getting this contract and paid any commission to such individual/company etc.
- e. As per decision of the Arbitration Tribunal.
- f. As per Para (8) of Part IV of RFP.

10. **Notices:** Any notice required or permitted by the contract shall be written in the English language and may be delivered personally or may be sent by registered pre-paid mail/airmail, addressed to the last known address of the party to whom it is sent.

11. **Transfer and Sub-letting:** The agency has no right to give, bargain, sell, assign or sublet or otherwise dispose of the contract or any part thereof, as well as to give or to let a third party take benefit or advance of the present Contract or any part thereof.

12. **Patents and other Intellectual Property Rights:** The prices stated in the present Contract shall be deemed to include all amounts payable for the use of patents, copyrights, registered charges, trademarks and payments for any other intellectual property rights. The Contractor shall indemnify CBC, Jaipur against all claims from a third party at any time on account of the infringement of any or all the rights mentioned in the previous paragraphs whether such claims arise in respect of manufacture or use. The contractor shall be responsible for the completion of the services in satisfactory manner during the currency of the contract.

13. **Amendments:** No provision of present contract shall be changed or modified in any way (including this provision) either in whole or in part except by an instrument in writing made after the date of this Contract and signed on behalf of both the parties and which expressly states to amend the present Contract.

14. **Statutory Duties & Taxes:**

- a. Any change in any duty/tax upward/downward as a result of any statutory variation taking place within contract terms shall be allowed to the extent of actual quantum of such duty/tax paid by the agency. Similarly, in case of downward revision in any duty/tax, the actual quantum of reduction of such duty/tax shall be reimbursed to CBC, Jaipur by the agency. All such adjustments shall include all reliefs, exemptions, Rebates, concession etc. if any obtained by the contractor.
- b. If it is desired by the Bidder to ask for the GST to be paid as extra, the same must be specifically stated. In the absence of any such stipulation in the bid, it will be presumed that the prices quoted by the Bidder are inclusive of GST and no liability will be developed upon CBC, Jaipur.
- c. On the Bids quoting GST, the rate and the nature of GST applicable at the time of supply should be shown separately. GST will be paid to the agency at the rate at which it is liable to be assessed or has actually been assessed provided the transaction of services is legally liable to GST and the same is payable as per the terms of the contract.

15. **Pre-Integrity Pact Clause:** An "Integrity Pact" would be signed between CBC, Jaipur & successful agency / bidder. This is a binding agreement between CBC, Jaipur and Agency for specific contracts in which CBC, Jaipur promises that it will not accept bribes during the procurement and services process and bidder promise that they will not offer bribes. Under this Pact, the Bidders for specific services or contracts agree with CBC, Jaipur to carry out the procurement and services in a specified manner. Elements of the Pact are as follows:

- a. A pact (contract) between the CBC, Jaipur (Principal) and successful Bidder for this specific activity (the successful Bidder);
- b. An undertaking by the principal (i.e. CBC, Jaipur) that its officials will not demand or accept any bribes, gifts etc., with appropriate disciplinary or criminal sanctions in case of violation;
- c. A statement by successful Bidder that it has not paid, and will not pay, any bribes;
- d. An undertaking by successful Bidder to disclose all payments made in connection with the contract in question to anybody (including agents and other middlemen as well as family members, etc. of officials); the disclosure would be made either at the time of signing of contract or upon demand of the principal, especially when a suspicion of a violation by that successful bidder/contractor emerges;

- e. The explicit acceptance by successful Bidder that the no-bribery commitment and the disclosure obligation as well as the attendant sanctions remain in force for the winning Bidder until the contract has been fully executed.
- f. Undertaking on behalf of a successful Bidding agency will be made "in the name for and on behalf of the company's Chief Executive Officer".
- g. The following set of sanctions shall be enforced for any violation by a Bidder of its commitments or undertaking:
 - i) Denial or loss of contracts;
 - ii) Forfeiture of the bid security and performance bond;
 - iii) Liability for damages to the principal (i.e. CBC, Jaipur) and the competing Bidders; and
 - iv) Debarment of the violator by the principal (i.e. CBC, Jaipur) for an appropriate period of time.
- h. Bidders are also advised to have a company code of conduct (clearly rejecting the use of bribes and other unethical behaviors and compliance program for the implementation of the code of conduct throughout the company).

Part IV-Special Conditions of RFP

The Bidder is required to give confirmation of their acceptance of Special conditions of the RFP mentioned below which will automatically be considered as part of the Contract concluded with the successful Bidder. (i.e. the Agency in the contract) as selected by CBC, Jaipur. Failure to do may result in rejection of Bid submitted by the Bidder.

1. **Performance Guarantee:** The successful bidder will be required to furnish a Performance Guarantee by way of Bank Guarantee through a public sector bank or a private sector bank authorized to conduct government business (ICICI Bank Ltd., Axis Bank Ltd or HDFC Bank Ltd.) for a sum equal to 5% of the contract amount before signing of the contract. Performance Bank Guarantee should be valid up to 45 days beyond the date of completion of Contract period. The specimen of PBG is given in Annexure III.
2. **Option clause:** The contract will have an Option Clause, wherein CBC, Jaipur can exercise an option to hire service of the agency for additional number of deliverables as listed in the original contract in accordance with the same rate, terms & conditions of the present contract. This will be applicable within the currency of contract. The Bidder is to confirm the acceptance of the same for inclusion in the contract. It will be entirely the discretion of CBC, Jaipur to exercise this option or not.
3. **Repeat Order Clause:** The contract will have a Repeat Order Clause, wherein CBC, Jaipur can order up to same number of deliverables numbered under the present contract within currency of the contract at the same rate, terms & conditions of the contract. The Bidder is to confirm acceptance of this clause. It will be entirely the discretion of CBC, Jaipur to place the Repeat Order or not.
4. **Payment Terms:** It will be mandatory for the Bidders to indicate their bank account numbers and other relevant e-payment details so that e-payments could be made instead of payment through cheques. The payment will be made upon satisfactory performance of work and no advance payment would be made at any cost.
5. **Paying Authority:** The payment would be made by CBC, Jaipur on submission of following documents:
 - (i) Ink signed copy of the Agency's bills
 - (ii) Satisfactory Performance report submitted by supervising officer (wherever applicable as per the contract)
 - (iii) Details for electronic payment viz Account holder's name, Bank name, Branch name and address, Account type, Account Number, IFSC code, MICR code (if these details are not incorporated in supply order/contract).
 - (iv) Any other document / certificate that may be provided for in the Job Order / Contract.
 - (viii) Copy of PBG.
6. **Fall Clause:** The following Fall clause will form part of the contract placed on successful Bidder:
 - (a) The price charged for the services supplied under the contract by the Agency shall in no event exceed the lowest price at which the Agency provides the services of identical description to any persons/organization including CBC, Jaipur or any department of the Central Government or any department of state government or any statutory undertaking of the central or state government as the case may be during the period till performance of all services placed during the currency of the contract is completed.

- (b) If at any time, during the said period the Agency reduces the service price or offer to provide services to any person/organization including CBC, Jaipur or any department of the Central Government or any Department of the State Government or any Statutory undertaking of the Central or State Government as the case may be at a price lower than the price chargeable under the contract. Such reduction of services offer of the price shall stand correspondingly reduced.
- (c) The Agency shall furnish the following certificate to CBC, Jaipur along with each bill for payment for services made against the contract – “We certify that there has been no reduction in service price of the services provided to the Government under the contract herein and such services have not been offered/sold by me/us to any person/organization including CBC, Jaipur or any department of Central Government or any department of a state Government or and Statutory Undertaking of the Central or state Government as the case may be up to the date of bill/the date of completion of services against all job orders/contract placed during the currency of the Contract at price lower than the price charged to the government under the contract.”

7. Risk & Expense clause:

- i) Should the services thereof not be delivered within the time or times specified in the contract documents, or if defective services is made in respect of the services thereof, CBC, Jaipur shall after granting the Agency seven days to cure the breach, be at liberty, without prejudice to the right to recover liquidated damages as a remedy for breach of contract, to declare the contract as cancelled either wholly or to the extent of such default.
- ii) Should the services thereof not perform in accordance with the specifications/parameters provided by CBC, Jaipur during the check proof tests to be done by CBC, Jaipur, CBC, Jaipur shall be at liberty, without prejudice to any other remedies for breach of contract, to cancel the contract wholly or to the extent of such default.
- iii) In case of a contractual breach that was not remedied within 07 days, CBC, Jaipur shall, having given the right of first refusal to the contractor be at liberty to provide services from any other source as he thinks fit, of the same or similar description to services
- iv) Any excess of the services price, cost of services or value of any services procured from any other contract as the case may be, over the contract price appropriate to such default or balance shall be recoverable from the Agency by CBC, Jaipur.

8. Force Majeure Clause:

- a) Neither party shall bear responsibility for the complete or partial nonperformance of any of its obligations (except for failure to pay any sum which has become due on account of receipt of services under the provisions of the present contract), if the non-performance results from such Force Majeure circumstances as Flood, Fire, Earth Quake and other acts of God as well as War, Military operation, blockade, Acts or Actions of State Authorities or any other circumstances beyond the parties control that have arisen after the conclusion of the present contract.
- b) In such circumstances the time stipulated for the performance of an obligation under the present contract is extended correspondingly for the period of time of action of these circumstances and their consequences.
- c) The party for which it becomes impossible to meet obligations under this contract due to Force Majeure conditions, is to notify in written form the other party of the beginning and cessation of the above circumstances immediately, but in any case not later than 10 (Ten) days from the moment of their beginning.

- d) Certificate of a Chamber of Commerce (Commerce and Industry) or other competent authority or organization of the respective country shall be a sufficient proof of commencement and cessation of the above circumstances.
- e) If the impossibility of complete or partial performance of an obligation lasts for more than one month either party hereto reserves the right to terminate the contract totally or partially upon giving prior written notice of 15 days to the other party of the intention to terminate without any liability other than reimbursement on the terms provided in the agreement for the goods received.

9. Misc. terms & conditions of the contract:

- The agency shall provide the required services as and when demanded by the CBC, Jaipur. The personnel engaged for the services in the CBC, Jaipur shall be the employees of the Agency and will take their remuneration/wages from the Agency. They will have no claim of whatsoever nature including monetary claim or any other claim or benefits from the CBC, Jaipur. The Agency shall make its own arrangement for commuting the personnel requisitioned, to the CBC, Jaipur offices wherever located in the areas and back. The agency must depute dedicated and professionally qualified staff/team member for design, production and execution of the event exhibition. At the time of the contract, the agency should provide a list of its team members with their qualification and area of experience and number of years of experience to CBC, Jaipur
- The agency will be responsible for compliance of all the applicable laws and obligations arising out from the action of providing the services. Any liability arising under Municipal, State or Central Govt. laws and regulations will be the sole responsibility of the Agency and the CBC, Jaipur shall not be responsible for any such liability. The Agency shall undertake to indemnify the CBC, Jaipur for any liability under any law arising out providing the services as per the contract.
- During the subsistence of the contract, the CBC, Jaipur shall not undertake any monetary liability other than the amount payable to the Agency for the services as per the contract. Other liabilities, if any, shall be solely rest on the Agency. Even if the CBC, Jaipur has to bear such liabilities on unforeseen circumstances/occasions, the CBC, Jaipur will recover such amount from the Agency by adjusting the amount payable to them.
- The Agency shall comply with all acts, laws and other statutory rules, regulations, bye-laws, etc., as applicable or which might become applicable to the state of Rajasthan with regard to performance of the work included herein or touching upon this contract.
- If the Agency fails to provide satisfactory performance, the CBC, Jaipur shall be at liberty to terminate the contract and withhold the Security Deposit or the balance payment of the contractor, etc. The CBC, Jaipur reserves the right to abandon or terminate the contract at any time without assigning any reason and it can stipulate any additional term & condition at any time during the currency of the contract.

10. Indemnity:

- **Mutual Indemnification** - Each party shall defend and indemnify the other, its officers and employees from and against any damages to real or tangible personal property and / or bodily injury to persons, including death, resulting from its or its employees' negligence or wilful misconduct.
- **Intellectual Property Indemnities** - Bidder shall defend and indemnify CBC, Jaipur from and against any suit, proceeding, or assertion of a third party against CBC, Jaipur based upon a claim that any of the system or part of the system supplied by the Bidder including third party

components, infringes any valid patent, copy right, trade secret, or other intellectual property right under any country's national or international laws. If a claim pursuant to above occurs, Bidder shall take all necessary remedial actions at its own cost. Bidders shall safe guard CBC, Jaipur operations and protect CBC, Jaipur against any penalty and / or liability arising out of such claim.

11. The Bidder shall bear all the costs associated with the preparation and submission of its bid, and CBC ,Jaipur will in no case be responsible or liable for these costs, regardless of conduct or outcome of bidding process.

12. The Bidder has to examine all instructions, forms, terms, conditions and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of its bid.

13. Amendment of Bidding Documents (Corrigendum)

- a. At any time prior to the deadline for submission of bids, CBC, Jaipur may, for any reason, whether at its own initiative or in response to the clarification request by a prospective bidder, modify the bidding documents.
- b. In order to allow prospective bidders reasonable time to take into consideration the amendments while preparing their bids CBC, Jaipur, at its discretion, may extend the deadline for the submission of bids.

Part V – Evaluation Criteria & Price Bid Issues

1. **Evaluation Criteria:** The selection of agency will be done through a two bid system i.e. 'Technical' and 'Financial'. **All evaluation (Technical & Financial) would be done by a Committee duly constituted by the Competent Authority in CBC,Jaipur.** During evaluation of Proposals, CBC, Jaipur, may, at its discretion, ask the Respondents for clarification of their Proposals. The process for Evaluation / Selection is as given below:

- **Preliminary Scrutiny:** Preliminary scrutiny of the technical bids for eligibility will be done to determine whether the Proposal is complete, whether the documents have been properly signed and whether the bid is generally in order and given by due date. Bids not conforming to such preliminary requirements will be prima facie rejected.
- **Technical Evaluation :** Technical proposal of the agency must detail the design framework and facilities for the exhibition as per the scope of work. The agencies will be required to give a presentation on their technical proposals. All the agencies are to make a presentation on an exhibition based on the theme of Nari Shakti and their empowerment during the last decade. Hard copy of the Technical proposal along with the presentation properly signed and stamped should be place in the envelope. If a Technical Bid is determined as not substantially responsive, the committee will reject it. The parameters to be used for evaluation of technical proposal and presentation will be based upon:

Ideation on the theme	25Marks
Layout/Design of the Exhibition Pavilion	25 Marks
Innovative mediums for engaging people with AR/VR and technology use of games, selfie, social media etc in the exhibition	25 Marks
Overall Treatment	25 Marks
Total	100 Marks

- **Technically qualified Respondents:** All Agencies securing more than 60% marks in Technical Evaluation will be shortlisted by CBC,Jaipur. Financial Bids will be considered only of those respondents who secure a qualifying Technical Score of 60%
- **Financial Bids:** The Agencies are required to provide one financial proposal (in INR) for medium and one for large exhibition for one such exhibition (along with Technical Bids in separate envelopes properly marked and sealed) providing rates for Exhibition to cover the scope of work and activities as per their respective technical proposal. **Rate should be given in the format as per Annexure IV.** Financial Proposals will be opened in the presence of the Respondents who choose to be present. Lowest Rate (L1) will be calculated on the basis of financial bids submitted by technically qualified agencies.
- **The contract will be awarded to the technically qualified Agency which quotes the Lowest Rate (L1 Rate).** However, CBC,Jaipur reserves the right to distribute the work amongst Agencies quoting the L2, L3, L4 rates, provided they agree to work at L1 rate. However, at least 40 % of the job will be awarded to Agency quoting the L1 rate.
- The decision of the committee will be final and binding. CBC,Jaipur reserves the right to accept or reject a proposal without assigning any reason thereof.

- The Bidders are required to spell out the rates of GST in unambiguous terms. In the absence of any such stipulation it will be presumed that the prices quoted are firm and no claim on account of such taxes & duties will be entrained after the opening of tenders. If a Bidder is exempted from payment of GST up to any value of services from them, they should clearly state that no GST will be charged by them up to the limit of exemption by Government which they may have the documentary evidence for exemption of any statutory duties and taxes has to be produced along with price bid. If any concession is available in regard to rate/quantum of GST with the approval of Government, it should be brought out clearly. Stipulation like, GST is presently not applicable but the same will be charged if it becomes leviable later on, will not be accepted unless in such cases it is clearly stated by a Bidder that GST will not be charged by him/her even if the same becomes applicable later on. In respect of the Bidders who fail to comply with this requirement, their quoted prices shall be loaded with the quantum of GST which is normally applicable on the item in question for the purpose of comparing their prices with other Bidders.
- If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the total price will be corrected. If there is a discrepancy between words and figures, the amount in words will prevail for calculation of price.
- The Lowest Acceptable Bid will be considered further for placement of contract/supply order after complete clarification and price negotiations if required as decided by CBC,Jaipur. CBC,Jaipur also reserves the right to do Apportionment of Quantity, if it is convinced that Lowest Bidder is not in a position to provide the services within stipulated time and the same will be placed at Lowest-1 rate.

2. Award of Contract: After final evaluation of the technical & financial proposal, CBC,Jaipur will notify the successful Respondent in writing that their Proposal has been accepted.

3. Disqualifications: The CBC,Jaipur on behalf of Government of India may at its sole discretion and at any time during the evaluation of Bids / Proposals, disqualify any Respondent, if the Respondent has:

- Submitted the Proposal documents after the response deadlines.
 - Made misleading or false representation in the forms, statements and attachments submitted in proof of the eligibility requirements.
 - Exhibited a record of poor performance such as abandoning works, not properly completing the contractual obligations, inordinately delaying completion or financial failures, etc. in any project in the preceding three year.
 - Submitted a proposal that is not accompanied by required documentation or is non-responsive.
 - Failed to provide clarifications related thereto, when sought;
 - Submitted more than one Proposal;
 - Declared ineligible by the Government of India for corrupt and fraudulent practices or blacklisted;
 - Submitted a proposal with price adjustment/variation provision.
- The Respondent is expected to examine all the instructions, guidelines, terms and conditions as notified on CBC, JAIPUR's.

EMD Bank Guarantee format

Whereas.....(hereinafter called the "Bidder") has submitted their offer dated.....for the services and supply of

(hereinafter called the "Bid") against the customer's request for proposal No.....

KNOW ALL MEN by these presents that WE..... of having our registered office at are bound unto.....(hereinafter called the "Customer") in the sum of..... for which payment will and truly to be made to the said Customer, the bank binds itself, its successors and assigns by these presents.

Sealed with the Common Seal of the said Bank this..... day of.....20..

The conditions of obligation are:

- (i) If the Bidder withdraws or amends, impairs or derogates from the Bid in any respect within the period of validity of this tender.
- (ii) If the Bidder having been notified of the acceptance of his tender by the Buyer during the period of its validity.
 - a) If the Bidder fails to furnish the Performance Security for the due performance of the contract.
 - b) Fails or refuses to accept/execute the contract.

WE undertake to pay the Customer up to the above amount upon receipt of its first written demand, without the customer having to substantiate its demand, provided that in its demand the customer will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force upto and including 45 days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

.....

(Signature of the authorized officer of the Bank)

Name and designation of the officer

Seal, name & address of the Bank and address of the Branch)

Format of Arbitration Clause – Indigenous Private bidders

- (i) All disputes of differences arising out of or in connection with the present contract including the one connected with the validity of the present contract or any part thereof, should be settled by bilateral discussions.
- (ii) Any dispute, disagreement or question arising out of or relating to this contract or relating to construction or performance (except as to any matter the decision or determination whereof is provided for by these conditions), which cannot be settled amicably, shall within sixty (60) days or such longer period as may be mutually agreed upon, from the date on which either party informs the other in writing by a notice that such dispute, disagreement or question exists, will be referred to a sole Arbitrator.
- (iii) Within (60) days of the receipt of the said notice, an arbitrator shall be nominated in writing by the authority agreed upon by the parties.
- (iv) The sole Arbitrator shall have its seal in Jaipur or such other place in India as may be mutually agreed to between the parties.
- (v) The arbitration proceedings shall be conducted under the Indian Arbitration and Conciliation Act, 1996 and the award of such Arbitration Tribunal shall be enforceable in Indian Courts only.
- (vi) Each party shall bear its own cost of preparing and presenting its case. The cost of arbitration including the fees and expenses shall be shared equally by the parties, unless otherwise awarded by the sole arbitrator.
- (vii) The parties shall continue to perform their respective obligations under this contract during the pendency of the arbitration proceedings except in so far as such obligations are the subject matter of the said arbitration proceedings.

(Note: In the event of the parties deciding to refer the dispute/s for adjudication to an Arbitral Tribunal then one arbitrator each will be appointed by each party and the case will be referred to the Indian Council of Arbitration (ICADR) for nomination of the third arbitrator. The fees of the arbitrator appointed by the parties shall be borne by each party and the fees of the third arbitrator, if appointed, shall be equally shared by the Customer and Contractor.

Performance Bank Guarantee Format

From:

Bank _____

To

The President of India through Central Bureau Of Communication,
 Central Bureau of Communication
 Ministry of Information & Broadcasting
 Government of India
 Jaipur

Dear Sir,

Whereas you have entered into a contract No. Dt.....(hereinafter referred to as the said Contract with M/s....., hereinafter referred to as the "Contractor/Supplier" for supply of services as per Part-II of the said contract to the said contractor and whereas the contractor/supplier has undertaken to produce a bank guarantee for 10% of total Contract value amounting to.....to secure its obligations to the President of India. We the..... Bank hereby expressly, irrevocably and unreservedly undertake and guarantee as principal obligors on behalf of the contractor/supplier that, in the event that the President of India declares to us that the goods have not been supplied according to the Contractual obligations under the aforementioned contract, we will pay you, on demand and without demur, all the any sum up to a maximum of Rupees.....only. Your written demand shall be conclusive evidence to us that such repayment is due under the terms of the said contract. We undertake to effect payment upon receipt of such written demand.

2. We shall not be discharged or released from this undertaking and guarantee by any arrangements, variations made between you and the Contractor/supplier indulgence to the Contractor/Supplier by you, or by any alterations in the obligations of the Contractor/Supplier or by any forbearance whether as to payment, time performance or otherwise.
3. In no case shall the amount of this guarantee be increased.
4. This guarantee shall remain valid for 6 months from the effective date of contract according to the contractual obligations under the said contract.
5. Unless a demand or claim under this guarantee is made on us in writing or on before the aforesaid expiry date as provided in the above referred contract or unless this guarantee is extended by us, all your rights under this guarantee shall be forfeited and we shall be discharged from the liabilities hereunder.
6. This guarantee shall be a continuing guarantee and shall not be discharged by any change in the constitution of the bank or in the constitution of M/s.....

Format for Financial Proposal

The Financial / Price Bid format is given below and Bidders are required to fill this up correctly with full details on their letter heads indicating Rs. in figure.

Rate for Exhibitions

Sl. No	Media	Deliverables	Cost of one exhibition in INR)Exclusive of GST)
Exhibition			
(a)	3 Exhibitions (with hangar) at <u>Ajmer/Jaipur, Jodhpur, and Udaipur/Kota</u>	<ul style="list-style-type: none"> Conceptualization, design, fabrication, installation and maintenance of Exhibition and venue for the required time period (A single quote covering all elements as per technical proposal should be quoted. The rate should be for one such exhibition only) 	(The rate should be for one such exhibition only and exclusive of GST)
(b)	8 Exhibitions at <u>Baran, Bharatpur, Barmer, Bikaner, Bhilwara/Banswara, Jaipur, Kota/Udaipur, Rajsamand/Chittorgarh</u>	<ul style="list-style-type: none"> Conceptualization, design, fabrication, installation and maintenance of Exhibition and venue for the required time period (A single quote covering all elements as per technical proposal should be quoted. The rate should be for one such exhibition only) Rate when the hall is provided by the department 	The rate should be for one such exhibition only and exclusive of GST
		<ul style="list-style-type: none"> Conceptualization, design, fabrication, installation and maintenance of Exhibition and venue for the required time period (A single quote covering all elements as per technical proposal should be quoted. The rate should be for one such exhibition only) Rate when the exhibition is to be conducted in a piped pandal 	
		<ul style="list-style-type: none"> Conceptualization, design, fabrication, installation and maintenance of Exhibition and venue for the required time period (A single quote covering all elements as per technical proposal should be quoted. The rate should be for one such exhibition only) 	

Sl. No	Media	Deliverables	Cost of one exhibition in INR)Exclusive of GST)
		<ul style="list-style-type: none"> Rate when the exhibition is to be mounted on a strong and stable truss structure 	
(c)	11 Exhibitions (in closed hall to be provided by the department) at <u>Nasirabad/Dungargarh, Kuchaman(Deedwana), Rajsamand, Bundi, Alwar, Sawaimadhopur, Dholpur/Deeg, Balotra, Phalodi, Pali, Jalore, Jaipur</u>	<ul style="list-style-type: none"> Conceptualization, design, fabrication, installation and maintenance of Exhibition and venue for the required time period (A single quote covering all elements as per technical proposal should be quoted. The rate should be for one such exhibition only) 	The rate should be for one such exhibition only and exclusive of GST
(d)	47 Exhibitions (piped pandal) at 47 locations (Proposed): <u>Udaipur (9 Gram Panchayat Hqrs), Kota/Bundi (11 Gram Panchayat Hqrs), Bikaner (9 Gram Panchayat Hqrs), Jaisalmer (9 Gram Panchayat Hqrs)</u>	<ul style="list-style-type: none"> Conceptualization, design, fabrication, installation and maintenance of Exhibition and venue for the required time period (A single quote covering all elements as per technical proposal should be quoted. The rate should be for one such exhibition only) 	The rate should be for one such exhibition only and exclusive of GST

Agencies may submit three different financial bids – one for large exhibition (single exhibition only), one for medium exhibition with three different rates (single exhibition only – in hall, in piped pandal and in truss struture) and the other for small exhibition (Single exhibition only)

The agencies may also provide their proposed rates for any extra work beyond the scope of work mentioned in the RFP in the Q sheet (attached as Annexure VII) along with the financial bid.

Flagship Schemes of Government Of India (Initiatives and Achievements)
Indicative list

1. Vision for 2047
2. Operation Sindoor
3. 75 years of adoption of Constitution
4. Yoga Day
5. PM Surya Ghar Muft Bijli Yojana
6. Gati Shakti
7. Mission Life
8. Vande Bharat
9. Jal Jeevan Mission
10. Ek Bharat Shreshth Bharat
11. Fit India
12. Vocal for Local
13. Dissuading Use of Single Use Plastic
14. Jal Shakti Abhiyan
15. Doubling farmer's income
16. Right to Education(RTE)
17. Aayushman Bharat
18. Beti Bachao Beti Pado(BBBP)
19. PM VishwaKarma Yojana
20. 10 years of PM Mudra Yojana
21. Digital India
22. Rashtriya Swasthya Bima Yojna(RSBY)
23. Pradhan Mantri Awas Yojna(PMAY)
24. Smart City Mission
25. Amrit Stations
26. National Agriculture Market Scheme
27. Kisan Samman Nidhi Yojna
28. Pradhan Mantri Maatru Vandana Yojna(PMMVY)
29. Women Empowerment(Nari Web Portal ,She- Box Portal)
30. Pradhan Mantri Laghu Vyapari Maan-dhan Yojna
31. PM Awas Yojana

The list of locations for different types of exhibitions.

3 Exhibition with Hanger (With hangar of 4000 sq. ft+ 4500 sq. ft pandal) - Large

- 1- Ajmer/Jaipur
- 2- Jodhpur
- 3- Kota/Udaipur

8 Exhibitions (5000 sq ft) - Medium

- 1- Baran
- 2- Bharatpur
- 3- Barmer
- 4- Bikaner
- 5- Rajsamand/Chittorgarh
- 6- Kota/Udaipur
- 7- Bhilwara/Banswara
- 8- Jaipur

11 Exhibition in closed hall to be provided by department for Small (3600 sq ft) – Nasirabad/Dungargarh, Kuchaman(Deedwana), Rajsamand, Bundi, Alwar, Sawaimadhopur, Dholpur/Deeg, Balotra, Phalodi, Pali, Jalore, Jaipur

Mini Scale exhibitions at 47 locations (Piped Pandal) (Proposed): Udaipur (9 Gram Panchayat Hqrs), Kota/Bundi (11 Gram Panchayat Hqrs), Bikaner (9 Gram Panchayat Hqrs), Jaisalmer (9 Gram Panchayat Hqrs)

Annexure- VII

S.No.	Particulars	Qty	Unit	Rate
1	Aluminium Hangar Structure with Installation, Freight and All other Charges	1	per sq.ft.	
2	Wooden Platform - 4"	1	per sq.ft.	
3	Wooden Platform - 8"	1	per sq.ft.	
4	Air Conditioning (Tower AC) with necessary Cabling	1	Per Unit Per day	
5	Air Conditioning (Duct AC) with Necessary Cabling	1	Per TR Per Day	
6	Silent Genset- 125 k.v.a	1	Per Genset per day	
7	Silent Genset- 62.5 k.v.a	1	Per Genset per day	
8	Brand New Non Woven Carpet	1	per sq.ft.	
9	LED TV-43"		Per Unit Per day	
10	LED TV 50"			
11	LED TV-55"		Per Unit Per day	
12	LED TV-65"		Per Unit Per day	
13	LED Screen with necessary Accessories	1	per sq.ft. per day	
14	Black Back Flex Printing with Installation	1	per sq.ft.	
15	VIP Refreshments - Grilled/Cold Veg. Sandwich, Cheese Ball/Cutlet, Cookies, Canned Juice, Tea & Coffee, Cutlery in Bone China, Wafers/Chips, Water bottles, 2 ODC (Service Staff)	1	per pax per day	
16	VVIP Refreshments Grilled/Cold Veg. Sandwich, Cheese Ball/ Cutlet, Cookies, Fresh Juice, Fresh cut fruits, Tea, Coffee (Espresso/Filter/steam Machine coffee), Cutlery in Bone China, Wafers/Chips, Water bottles, 2 ODC (Service Staff)	1	per pax per day	
17	Jumbo Cooler	1	Per Unit Per day	
18	Mist Fan	1	Per Unit Per day	
19	Pedestal Fan	1	Per Unit Per day	
20	Cabin Fan	1	Per Unit Per day	
21	Non Waterproof Truss Structure with installation		per sq.ft. per day	
22	Waterproof Truss Structure with installation		per sq.ft. per day	
23	Pipe Pandal Structure with installation	1	per sq.ft. per day	
24	3x3 Mtrs Stall with Services	1	Per Stall	
25	Photographer (with full frame professional cameras)	1	per day	
26	Videographer (with HD/DSLR camera)	1	per day	
27	Live Streaming on Twitter/Facebook/Instagram etc	1	per day	
28	2 Seater Sofa	1	per day	
29	1 Seater Sofa	1	per day	
30	Centre Table	1	per day	
31	Fresh Flower Bouquet/(Table arrangement)	1	unit	
32	Plastic Chair	1	Per Unit Per day	
33	Banquet Chair with cover	1	Per Unit Per day	
34	Wooden Stage with 2 Stairs (1.5/2/3/4/5 Feet Height)	1	per sq.ft. per day	
35	Registration Counter	1	Per Unit Per day	

S.No.	Particulars	Qty	Unit	Rate
36	Support Staff (Female)	1	per pax per day	
37	Support Staff (male)	1	per pax per day	
38	Bus (52 seater) with mileage of 100Km/day	2	per unit per day	
39	Bus (35 Seater with mileage of 100Km/day)	2	per unit per day	
40	Table	1	Per Unit Per day	
41	TAB (11 Inch)	2	Per Unit Per day	
42	Lucky Bamboo Plant		Per Unit	
43	Medium Scale exhibition extra day cost including as per RFP requirement.	1	Per Day cost	
44	Large Scale exhibition extra day cost including as per RFP requirement	1	Per Day Cost	
45	Small Scale exhibition extra day cost including as per RFP requirement	1	Per Day Cost	